



Local Agency Formation Commission
for the County of Los Angeles

Voting Members

Jerry Gladbach
Chair

Donald Dear
1st Vice-Chair

Gerald McCallum
2nd Vice-Chair

Kathryn Barger
Margaret Finlay
John Lee
John Mirisch
Holly Mitchell
Francine Oschin

Alternate Members

Anthony Bell
Michael Davitt
David Lesser
Mel Matthews
Hilda Solis
Vacant
(City of Los Angeles)

Staff

Paul Novak
Executive Officer

Adriana Romo
Deputy Executive
Officer

Amber De La Torre
Doug Dorado
Adriana Flores
Taylor Morris
Alisha O'Brien

80 South Lake
Avenue
Suite 870
Pasadena, CA 91101
Phone: 626.204.6500
Fax: 626.204.6507

www.lalafco.org

LIVE VIRTUAL COMMISSION MEETING

LOCAL AGENCY FORMATION COMMISSION

Wednesday, July 13th, 2022
9:00 a.m.

This meeting will be conducted as a virtual meeting with telephone 1-415-655-0001 (Access Code: 2597 620 9681) and web access (<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.php?MTID=eea7968998b2e1d715f32c6e80d857ab0>) pursuant to the provisions of Government Code § 54953 relative to virtual meetings, as well as the County of Los Angeles "Best Practices to Prevent COVID-19".

FOR MEMBERS OF THE PUBLIC

TO LISTEN BY TELEPHONE AND PROVIDE PUBLIC COMMENT DIAL:

1-415-655-0001
Access Code: 2597 620 9681 (English)

OR TO LISTEN VIA WEB AND PROVIDE COMMENT:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.php?MTID=eea7968998b2e1d715f32c6e80d857ab0>

TO PROVIDE WRITTEN PUBLIC COMMENT: Any interested person may submit written opposition or comments by email at info@lalafco.org prior to the conclusion of the Commission Meeting or by mail to the LAFCO Office at 80 S. Lake Avenue, Suite 870, Pasadena, CA 91101, no later than 5:00 p.m. on the business day preceding the date set for hearing/proceedings in order to be deemed timely and to be considered by the Commission. Any written opposition and/or comments will be read during the meeting for a maximum of three (3) minutes per comment, per item.

The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at www.lalafco.org

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**
5. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on any items, including those items that are on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Public comments are limited to three minutes.

6. **CONSENT ITEM(S)**

All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.

- a. Approve Minutes of June 8, 2022.
- b. Approve Operating Account Check Register for the month of June, 2022.
- c. Receive and file Update on Pending Proposals.
- d. Information Item(s) – Government Code §§ 56751 & 56857 (None).

7. **PUBLIC HEARING(S)**

(None)

8. **PROTEST HEARING(S)**

- a. Exercise of New or Different Functions or Classes of Services No. 2022-04 for the Point Dume Community Services District.

9. **OTHER ITEMS**

- a. Adoption of Resolution Authorizing Remote Teleconference Meetings of the Commission pursuant to Government Code Section 54953(e) and Making Required Findings.
- b. Start Time for the Commission Meeting of November 9, 2022
- c. Recommendation to Award Contract to Consultant for the Cities of Bell, Maywood, South El Monte, and Vernon Municipal Service Review and Sphere of Influence Update.

10. **LEGISLATION**

- a. Legislative Update

11. **MISCELLANEOUS CORRESPONDENCE**

(None)

12. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

13. **EXECUTIVE OFFICER'S REPORT**

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

- a. Written Update
- b. Verbal Update

14. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

15. **FUTURE MEETINGS**

August 10, 2022
September 14, 2022
October 12, 2022

16. **ADJOURNMENT**



Local Agency Formation Commission
for the County of Los Angeles

6.a.

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DRAFT

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
LIVE VIRTUAL MEETING

June 8, 2022

Present:

Jerry Gladbach, Chair

Kathryn Barger
Donald Dear
Margaret Finlay
John Lee
Gerard McCallum
John Mirisch
Francine Oschin

Anthony Bell, Alternate
David Lesser, Alternate
Mel Matthews, Alternate

Paul Novak, Executive Officer
Tiffani Shin, Legal Counsel

Absent:

Holly Mitchell

Michael Davitt, Alternate
Hilda Solis, Alternate

Vacant:

City of Los Angeles, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m. as a live virtual Commission meeting, with public comment accepted via e-mail, computer, or phone through the conclusion of public testimony.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Gladbach.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

ANNOUNCEMENT

The EO noted that today's meeting was conducted pursuant to the provisions of Government Code § 54953 relative to virtual meetings, as well as the County of Los Angeles "Best Practices to Prevent COVID-19". LAFCO's legal counsel has confirmed that the conduct of the meeting is consistent with State law as modified by the Governor and County orders.

The EO noted that all public hearing notices, and the agenda, clearly stated that interested persons were afforded the opportunity to submit written opposition or comments by e-mail, or via United States mail. For any communications received after the agenda was posted, staff has forwarded copies via e-mail to the Commission. LAFCO staff continued to monitor e-mail and comments received during the meeting and prior to the conclusion of each hearing item were read to the Commission (None).

4 SWEARING-IN OF SPEAKER(S)

The EO swore in two (2) members of the audience who planned to testify.

5 PUBLIC COMMENT

(None).

The Commission moved to Agenda Item No. 7.a.

7 PUBLIC HEARING(S)

The following item was called up for consideration:

- a. Exercise of New or Different Functions or Classes of Services No. 2022-04 for the Point Dume Community Services District.

The EO summarized the staff report on this item.

The EO noted that, after the posting of the agenda, staff received an e-mail from Pamela Conley Ulich (resident, City of Malibu) indicating that she supports the staff recommendation.

The public hearing was opened to receive testimony on existing services and the proposed exercise of new or different functions or classes of services.

Hap Henry (Board Member, Point Dume Community Services District) indicated that he strongly recommended that the Commission approve Agenda Item 7.a.

There being no testimony and no written opposition, nor e-mails, submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following actions:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving Exercise of New or Different Functions or Classes of Services No. 2022-04 for the Point Dume Community Services District; Resolution No. 2022-15RMD; and
- Pursuant to Government Code § 57002, set the Protest Hearing for July 13, 2022 at 9:00 a.m., at the Commission's virtual meeting, unless cancelled or rescheduled by the Commission or the Commission Chair approves an alternative meeting location.

MOTION: Barger SECOND: Dear APPROVED: 8-0-0
AYES: Barger, Dear, Finlay, Lee, McCallum, Mirisch, Oschin, Gladbach
NOES: None.
ABSTAIN: None
ABSENT: Mitchell

The Commission returned to Agenda Items 6.a. through 6.d.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of May 11, 2022.
- b. Approved Operating Account Check Register for the month of May 2022.
- c. Received and filed update on Pending Proposals.
- d. Information Item(s) – Government Code §§ 56751 & 56857.
(None).

MOTION: Barger SECOND: McCallum APPROVED: 8-0-0
AYES: Barger, Dear, Finlay, Lee, McCallum, Mirisch, Oschin, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Mitchell

8 PROTEST HEARING(S)

(None).

9 OTHER ITEMS

The following item was called for consideration:

- a. Adoption of Resolution Authorizing Remote Teleconference Meetings of the Commission pursuant to Government Code Section 54953(e) and Making Required Findings.

The EO summarized the staff report on this item.

The Commission took the following action:

- Adopted the Resolution Making Determinations Approving Resolution of the Local Agency Formation Commission for the County of Los Angeles Authoring Remote Teleconference Meetings of the Legislative Body of the Los Angeles Formation Commission for the County of Los Angeles for the meetings of June 8, 2022, pursuant to the Ralph M. Brown Act; Resolution No. 2022-16RMD.

MOTION: Dear SECOND: Finlay APPROVED: 8-0-0
AYES: Barger, Dear, Finlay, Lee, McCallum, Mirisch, Oschin, Gladbach
NOES: None.
ABSTAIN: None
ABSENT: Mitchell

10 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

The EO summarized the staff report on this item.

The EO indicated that after posting the Agenda, the Assembly Local Government Committee approved AB 2957.

The Commission took the following action:

- Received and filed the Legislative Update.

MOTION: Dear SECOND: McCallum APPROVED: 8-0-0
AYES: Barger, Dear, Finlay, Lee, McCallum, Mirisch, Oschin, Gladbach
NOES: None.
ABSTAIN: None
ABSENT: Mitchell

11 MISCELLANEOUS CORRESPONDENCE

- a. Notice of Appointment LAFCO J.A. Mirisch, May 25, 2022.
- b. CALAFCO Quarterly Newsletter; May 2022.
- c. CALAFCO Board Recruitment and Nomination Packet; June 1, 2022.

No Commission action was required.

12 COMMISSIONERS' REPORT

(None).

13 EXECUTIVE OFFICER'S REPORT

- a. Verbal Update.

The EO indicated he will not attend the August meeting, as he will be on vacation, and that Deputy EO Adriana Rome will attend the August 10th meeting in his place.

The EO recommended that the Commission conduct virtual meetings for the months of July and August, and that the September 14th Commission Meeting be conducted in-person to accommodate members of the public who may wish to speak about the Draft Municipal Service Review and Sphere of Influence Update for the Health Care Districts.

The Commission took the following actions:

- Received and filed the Executive Officer's Verbal Update; and
- Directed the Executive Officer to schedule the July 13th and August 10th meeting as virtual meetings, and the September Meeting as an in-person meeting.

ABSENT: Mitchell

14 PUBLIC COMMENT

Richard Garvey (Board Member, Point Dume Community Services District) thanked the Commission for approving Agenda Item 7.a. Mr. Garvey thanked the EO and Alisha O'Brien (LAFCO Government Analyst) for their help in processing the Point Dume Community Services District Exercise of the New Services No. 2022-04.

15 FUTURE MEETINGS

September 14, 2022 (In-Person)

15 ADJOURNMENT MOTION

Chair Gladbach adjourned the live virtual meeting at 9:22 a.m.

Respectfully submitted,

Executive Officer

12:46 PM

06/28/22

Cash Basis

LA LAFCO

Register Report

June 2022

Type	Date	Num	Name	Paid Amount	Balance
Jun 22					
•					
Check	06/03/2022	ADP	ADP	-180.03	-180.03
Check	06/06/2022	WIRE	TRFP	-9,884.25	-10,064.28
Bill Pmt -Check	06/07/2022	11312	Certified Records M...	-1,383.20	-11,447.48
Bill Pmt -Check	06/07/2022	11313	County Counsel	-22,622.28	-34,069.76
Bill Pmt -Check	06/07/2022	11314	CTS Clouds LLC	-1,122.64	-35,192.40
Bill Pmt -Check	06/07/2022	11315	County of Los Angel...	-40,362.54	-75,554.94
Bill Pmt -Check	06/07/2022	11316	Daily Journal	-187.00	-75,741.94
Bill Pmt -Check	06/07/2022	11317	Eide Bailly	-297.00	-76,038.94
Bill Pmt -Check	06/07/2022	11318	FedEx	-48.90	-76,087.84
Bill Pmt -Check	06/07/2022	11319	ECS Imaging, Inc.	-1,360.00	-77,447.84
Bill Pmt -Check	06/07/2022	11320	Kaiser*	-17,196.54	-94,644.38
Bill Pmt -Check	06/07/2022	11321	LACERA-OPEB	-1,696.07	-96,340.45
Bill Pmt -Check	06/07/2022	11322	MetLife*	-804.00	-97,144.45
Bill Pmt -Check	06/07/2022	11323	Delta Dental*	-1,733.24	-98,877.69
Bill Pmt -Check	06/07/2022	11324	Deltacare	-143.04	-99,020.73
Bill Pmt -Check	06/07/2022	11327	ODP Business Solut...	-6.65	-99,027.38
Bill Pmt -Check	06/07/2022	11326	Wells Fargo-Elite C...	-164.06	-99,191.44
Bill Pmt -Check	06/07/2022	11325	Yvonne Green CPA	-275.00	-99,466.44
Bill Pmt -Check	06/07/2022	11328	Charter Communica...	-447.90	-99,914.34
Check	06/15/2022	DD	Federal Tax Deposit	-6,316.68	-106,231.02
Check	06/15/2022	DD	State Income Tax	-1,807.99	-108,039.01
Check	06/15/2022	DD	Ambar De La Torre	-2,452.67	-110,491.68
Check	06/15/2022	DD	Douglass S Dorado	-3,410.48	-113,902.16
Check	06/15/2022	DD	Adriana L Flores	-1,479.04	-115,381.20
Check	06/15/2022	DD	Taylor J Morris	-2,338.98	-117,720.18
Check	06/15/2022	DD	Alisha O'Brien	-2,560.47	-120,280.65
Check	06/15/2022	DD	Adriana Romo	-3,761.45	-124,042.10
Check	06/20/2022	ADP	ADP	0.00	-124,042.10
Bill Pmt -Check	06/28/2022	11163	ATT	-229.44	-124,271.54
Bill Pmt -Check	06/28/2022	11164	Canon Financial Ser...	-197.35	-124,468.89
Bill Pmt -Check	06/28/2022	11165	County Counsel	-9,442.71	-133,911.60
Bill Pmt -Check	06/28/2022	11166	Daily Journal	-221.00	-134,132.60
Bill Pmt -Check	06/28/2022	11167	LACERA	-18,548.10	-152,680.70
Bill Pmt -Check	06/28/2022	11168	ODP Business Solut...	-177.79	-152,858.49
Bill Pmt -Check	06/28/2022	11169	The Lincoln National	-270.96	-153,129.45
Bill Pmt -Check	06/28/2022	11170	Promac Image Syst...	-13.20	-153,142.65
Bill Pmt -Check	06/28/2022	11171	Western Graphix	-41.19	-153,183.84
Bill Pmt -Check	06/28/2022	11172	Wells Fargo-Elite C...	-209.35	-153,393.19
Bill Pmt -Check	06/28/2022	11173	CoreLogic	-28.80	-153,421.99
Bill Pmt -Check	06/28/2022	11174	FedEx	-64.28	-153,486.27
Check	06/28/2022	DD	Paul A Novak	-5,672.30	-159,158.57
Check	06/30/2022	DD	Federal Tax Deposit	-233.90	-159,392.47
Check	06/30/2022	63310...	Kathryn Barger	-132.99	-159,525.46
Check	06/30/2022	63310...	Margaret E Finlay	-138.52	-159,663.98
Check	06/30/2022	63310...	Edward G Gladbach	-138.53	-159,802.51
Check	06/30/2022	DD	Anthony E Bell	-138.52	-159,941.03
Check	06/30/2022	DD	Donald Dear	-138.52	-160,079.55
Check	06/30/2022	DD	John S Lee	-138.52	-160,218.07
Check	06/30/2022	DD	David J Lesser	-138.53	-160,356.60
Check	06/30/2022	DD	Melvin L Matthews	-138.53	-160,495.13
Check	06/30/2022	DD	Gerard McCallum II	-138.53	-160,633.66
Check	06/30/2022	DD	John A Mirisch	-138.53	-160,772.19
Check	06/30/2022	DD	Francine Oschin	-138.53	-160,910.72
Check	06/30/2022	DD	Federal Tax Deposit	-6,316.69	-167,227.41
Check	06/30/2022	DD	State Income Tax	-1,807.99	-169,035.40
Check	06/30/2022	DD	Ambar De La Torre	-2,452.66	-171,488.06
Check	06/30/2022	DD	Douglass S Dorado	-3,410.49	-174,898.55
Check	06/30/2022	DD	Adriana L Flores	-1,479.04	-176,377.59
Check	06/30/2022	DD	Taylor J Morris	-2,338.97	-178,716.56
Check	06/30/2022	DD	Paul A Novak	-5,672.30	-184,388.86
Check	06/30/2022	DD	Alisha O'Brien	-2,560.47	-186,949.33
Check	06/30/2022	DD	Adriana Romo	-3,761.45	-190,710.78
Jun 22				-190,710.78	-190,710.78

AGENDA ITEM NO. 6.c. July 13, 2022						
PENDING PROPOSALS As of June 29, 2022						
		LAFCO Designation Number	Applicant	Description	Status	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40, Antelope Valley	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-22	5/16/2006 Unknown
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40, Antelope Valley	Los Angeles County Waterworks District No. 40, Antelope Valley	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family home.	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-23	10/5/2006 Unknown
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40, Antelope Valley	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-24	12/1/2006 Unknown
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley fw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	Application complete, missing BOE fees to place on agenda for approval. Emailed district for fees on 4-18-17	9/22/2008 Unknown
5	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	6/9/2010 Unknown
6	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11 Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC .	10/25/2010 Unknown
7	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing: property tax transfer resolution and approved map and legal.	12/10/2014 Unknown
8	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015 Unknown
9	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way. all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016 Unknown
10	DD	Annexation No. 2017-09 to the Wilmington Cemetery District	Wilmington Cemetery District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing: property tax transfer resolution	7/10/2017 Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
11	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing: property tax transfer resolution, CEQA, map of limiting addresses, pre-zoning, register voter labels, approved map and geographic description.	11/19/2018	Unknown
12	DD	Reorganization No. 2019-01 to the City of Rancho Palos Verdes	Rajendra Makan	1.17± acres of uninhabited territory located along Re Le Chardlene, east of the intersection of Chandeleur and Rue Le Charlene, in the City of Los Angeles.	Notice of Filing Sent 5-14-19 Incomplete filing: property tax transfer resolution and approved map and legal.	5/14/2019	Unknown
13	DD	Formation No. 2019-06 of the Lower Los Angeles River Recreation and Park District	City of South Gate	inhabited territory, along the Los Angeles River between Vernon and Long Beach	TTR/Auditors determination, plan for services, and approved map and geographic description.	10/2/2019	Unknown
14	DD	Reorganization No. 2020-01 to the City of Santa Clarita (Tesoro del Valle)	City of Santa Clarita	1609± acres of inhabited territory. The affected territory is generally located north of the intersection of Copper Hill Drive and Avenida Rancho Tesoro, in the Unincorporated area of Los Angeles County adjacent to the City of Santa Clarita.	Notice of Filing sent 02-18-20 Incomplete filing: property tax transfer resolution, approved map and legal. Reorg area within DUC.	1/27/2020	Unknown
15	AD	Annexation 300 to District no. 15	Los Angeles County Sanitation Districts	9.573± acres of uninhabited territory. The affected territory is located on Palm Hill Lane approximately 500 feet north of Deodar Lane, all within the City of Bradbury.	Agenda, May 11, 2022	10/5/2020	Jun-2022
16	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1098	Los Angeles County Sanitation Districts	0.49 acres of uninhabited territory. The affected territory is located on Sierra Highway approximately 300 feet south of Arline Street, all within Unincorporated Los Angeles County.	Agenda, April 13, 2022	6/9/2021	May-2022
17	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1102	Los Angeles County Sanitation Districts	3.83 acres of uninhabited territory. The affected territory is located on the northwest corner of Ruether Avenue and Santa Clara Street, all within the City of Santa Clarita.	Agenda, May 11, 2022	6/9/2021	Jun-2022
18	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1103	Los Angeles County Sanitation Districts	0.3 acres of uninhabited territory. The affected territory is located on the southwest corner of Wabuska Street and Wiley Canyon Road, all within the City of Santa Clarita.	Agenda, April 13, 2022	6/9/2021	May-2022
19	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1104	Los Angeles County Sanitation Districts	4.53 acres of uninhabited territory. The affected territory has 2 parcels. Parcel 1 is located on the west side of Sand Canyon at Sky Ranch Road; Parcel 2 is located on the west side of Sand Canyon Road at Warmuth Road, all within the City of Santa Clarita.	Agenda, April 13, 2022	6/9/2021	May-2022
20	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1105	Los Angeles County Sanitation Districts	16.81 acres of uninhabited territory. The affected territory is located on Lowridge Place west of Willowtree Court, all within Unincorporated Los Angeles County.	Agenda, April 13, 2022	6/9/2021	May-2022
21	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1106	Los Angeles County Sanitation Districts	1.38 acres of uninhabited territory. The affected territory is located on the south side of Placeritos Boulevard approximately 700 feet east of Aden Avenue, all within the City of Santa Clarita.	Agenda, April 13, 2022	6/9/2021	May-2022
22	AD	Annexation 432 to District no. 14	Los Angeles County Sanitation Districts	1.253 acres of uninhabited territory. The affected territory is located on the west side of 45th Street West approximately 200 feet south of Avenue K-12, all within the Unincorporated Los Angeles County.	Agenda, May 11, 2022	6/21/2021	Jun-2022

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
23	DD	Annexation No. 2021-02 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Andrew J Eliopoulos	annex 6.58± acres of vacant land to Los Angeles County Waterworks District No 40 for retail water services. The affected territory is located north of Eliopoulos Ranch Drive between Yianni Court and Marina Court, in the City of Palmdale	Notice of Filing Sent 6-30-21 Incomplete Filing: TTR, CEQA, and approved map and geographic description	6/1/2021	Unknown
24	AD	Annexation 764 to District no. 21	Los Angeles County Sanitation Districts	0.994 acres of uninhabited territory. The affected territory is located on the south side of Baseline Road approximately 120 feet southwest of Silver Tree Road, all within the City of Claremont.	Agenda, April 13, 2022	8/5/2021	May-2022
25	AOB	Annexation No. 2021-08 to the Los Angeles County Waterworks District No. 40, Antelope Valley	KB Home Greater Los Angeles, Inc.	9.29 acres of uninhabited territory. The affected territory is located at the northeast corner of 65th Street West and Newgrove Street, all within the City of Lancaster.	Notice of Filing Sent 9-7-21 Incomplete filing: property tax transfer resolution.	8/30/2021	Unknown
26	DD	Formation No. 2019-04 of the Actoni/Agua Dulce Garbage Disposal District	County of Los Angeles	150,982 acres of inhabited territory. The affected territory is located in the unincorporated county area of Acton and Agua Dulce	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
27	DD	Formation No. 2019-05 East Antelope Valley Garbage Disposal District	County of Los Angeles	459,925 acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, east of state route 14.	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
28	DD	Formation No. 2019-06 of the West Antelope Valley Garbage Disposal District	County of Los Angeles	293,394 acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, west of state route 14.	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
29	DD	Formation No. 2021-07 of the Quartz Hill Garbage Disposal District	County of Los Angeles	6,575 acres of inhabited territory. The affected territory is located in the unincorporated county area of Quartz Hill	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
30	AD	Annexation 433 to District no. 14	Los Angeles County Sanitation Districts	81 Acres of uninhabited territory. The affected territory is located on 40th street East approximately 800 feet south of Avenue L, all within the City of Palmdale.	Notice of Filing Sent 11-4-21 Incomplete filing: property tax transfer resolution.	11/4/2021	Unknown
31	AOB	Reorganization No. 2021-03 for the Artesia Cemetery District, the Downey Cemetery District, and the Little Lake Cemetery District	Artesia Cemetery District, and behalf of Downey Cemetery District and Little Lake Cemetery District	Reorganization of territory located within Cities of Bell Gardens, Bellflower, Cerritos, Downey, La Mirada, Lakewood, Paramount, Santa Fe Springs, South Gate; and Los Angeles County unincorporated territory (South Whittier).	Notice of Filing Sent 12-22-21 Incomplete filing: property tax transfer resolution.	12/20/2021	Unknown
32	DD	Annexation No. 2021-10 to the City of Bradbury	City of Bradbury	.66± acres of uninhabited territory. The affected territory is located along Royal Oaks Drive North between Braewood Drive and Woodlyn Lane, adjacent to the City of Bradbury.	Notice of Filing sent 12-06-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, and BOE fees	11/29/2021	Unknown
33	DD	Annexation No. 2021-09 to the City of Whittier	City of Whittier	58± acres of inhabited territory. The affected territory is located along Whittier Blvd. between interstate 605 and Sorensen Ave, adjacent to the City of Whittier.	Notice of Filing sent 12-22-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, approved map and geographic description, and BOE fees	12/13/2021	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
34	DD	Reorganization No. 2019-04 to the City of La Verne	Saint George Properties, LLC	19.44± acres of uninhabited territory. The affected territory is located north of Baseline Road and Japonica Avenue, adjacent to the City of La Verne.	Notice of Filing sent 12-22-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, and BOE fees	12/21/2021	Unknown
35	DD	Reorganization No. 2021-11 to the City of Los Angeles	Television City Studios, LLC	.64± acres of uninhabited territory. The affected territory is located south of the intersection of Beverly Blvd and Genesee Ave, surrounded by the City of Los Angeles.	Notice of Filing sent 3-9-22: property tax transfer resolution, limiting address map & list, pre-zoning ordinance, and BOE fees	12/29/2021	Unknown
36	AOB	Annexation No. 2022-01 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Royal Investors, LLC	30± acres of uninhabited territory. The affected territory is generally located at northwest corner of 40th Street East and Lancaster Boulevard, within the City of Lancaster.	Notice of Filing Sent 02-01-22 Incomplete filing: property tax transfer resolution, approved map and geographic description	1/20/2022	Unknown
37	AOB	Exercise of New or Different Functions or Classes of Services No. 2022-04 for the Point Dume Community Services District	Point Dume Community Services District	The affected territory is generally located north of the Pacific Ocean, south of Pacific Coast Highway (State Route 1), south and east of the Point Dume Club of Malibu Home Park and Zuma Bay Villas, and west of the Paradise Cove Mobile Home Park, all within the City of Malibu.	Agenda, June 8, 2022	4/6/2022	Jul-2022
38	AD	Annexation 434 to District no. 14	Los Angeles County Sanitation Districts	40.26 acres of uninhabited territory. The affected territory is located on the southwest corner of 20th Street West and Avenue D, all within Unincorporated Los Angeles County.	Notice of Filing Sent 05-17-22 Incomplete filing: property tax transfer resolution.	5/16/2022	Unknown
39	AD	Annexation 102 to District no. 20	Los Angeles County Sanitation Districts	2.56 acres of uninhabited territory. The affected territory is located on the south side of Avenue L approximately 400 feet east of 60th Street East, all within the City of Palmdale.	Notice of Filing Sent 05-17-22 Incomplete filing: property tax transfer resolution.	5/17/2022	Unknown
40	AD	Annexation 763 to District no. 21	Los Angeles County Sanitation Districts	0.44 acres of uninhabited territory. The affected territory is located on the east side of Mountain Avenue approximately 100 feet south of Sage Street, all within unincorporated Los Angeles County.	Notice of Filing Sent 05-17-22 Incomplete filing: property tax transfer resolution.	5/18/2022	Unknown
41	AD	Annexation 766 to District no. 21	Los Angeles County Sanitation Districts	2.75 acres of uninhabited territory. The affected territory is located on the southwest corner of San Jose Hills Road and Atterbury Drive, all within the City of Walnut.	Notice of Filing Sent 05-17-22 Incomplete filing: property tax transfer resolution.	5/19/2022	Unknown
42	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1109	Los Angeles County Sanitation Districts	1.6 acres of uninhabited territory. The affected territory is located on Sloan Canyon Road approximately 350 feet north of Meadow Grass Drive, all within Unincorporated Los Angeles County.	Notice of Filing Sent 05-17-22 Incomplete filing: property tax transfer resolution.	5/20/2022	Unknown

Staff Report

July 13, 2022

Agenda Item No. 8.a.

Protest Hearing on Exercise of New or Different Functions or Classes of Services No. 2022-04 for Point Dume Community Services District (“District”)

On June 8, 2022, your Commission approved a request to Exercise of New or Different Functions or Classes of Services No. 2022-04 for Point Dume Community Services District. The Protest Hearing before you today will satisfy the requirements of Government Code § 57000, *et seq.*

The number of written protests received and not withdrawn is _____.

Recommended Action:

1. Open the protest hearing and receive written protests;
2. Close the protest hearing;
3. Instruct the Executive Officer, pursuant to Government Code § 57075, to determine the value of written protests filed and not withdrawn. If any protests are received, the matter will be continued for staff to verify the relevant voter and landowner statistics for the District to determine the protest outcome; and
4. Based upon the results of the protest hearing, either adopt a resolution terminating the proceedings if a majority protest exists pursuant to Government Code § 57078, or ordering Exercise of New or Different Functions or Classes of Services No. 2022-04 for Point Dume Community Services District directly, or ordering the Exercise of New or Different Functions or Classes of Services subject to confirmation by the registered voters of the affected territory.

**RESOLUTION NO. 2022-00PR
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS ORDERING
" FOR THE EXERCISE OF NEW OR DIFFERENT FUNCTIONS OR CLASSES OF SERVICES NO. 2022-04
FOR POINT DUME COMMUNITY SERVICES DISTRICT"**

WHEREAS, the Point Dume Community Services District (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with § 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for the Exercise of New or Different Functions or Classes of Services ("Proposal"); and

WHEREAS, the Proposal is assigned the following distinctive short-form designation: "Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District"; and

WHEREAS, a map of the proposed change of organization is attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the Proposal is to provide for the safety of District residents through improved communication and dissemination of information within the boundaries of the District; and

WHEREAS, on June 8, 2022, the Commission approved Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District; and

WHEREAS, pursuant to Government Code § 57002, the Commission set the protest hearing for July 13, 2022 at 9:00 a.m., at the Commission's virtual meeting held by teleconference and web access pursuant to the provisions of Government Code § 54953, as well as the County of Los Angeles "Best Practices to Prevent COVID-19," unless cancelled or rescheduled by the Commission or the Commission Chair approves an alternative meeting location; and

WHEREAS, the Executive Officer has given notice of the protest hearing pursuant to Government Code §§ 56150-56160, 56660-56661, 57025, and 57026, wherein the protest hearing notice was published in a newspaper of general circulation in the County of Los Angeles on June 14, 2022, which is at least 21 days prior to the protest hearing, and said hearing notice was also mailed to all required recipients by first-class mail on or before the date of newspaper publication; and

WHEREAS, at the time and place fixed in the notice, the hearing was held, and any and all oral or written protests, objections, and evidence were received and considered; and

WHEREAS, the Commission, acting as the conducting authority, has the ministerial duty of tabulating the value of protests filed and not withdrawn and either terminating these proceedings if a majority protest exists or ordering the Proposal directly or subject to confirmation by the registered voters; and

NOW, THEREFORE, BE IT RESOLVED as follows:

- a) The Commission finds that the number of property owners who filed written protests in opposition to Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District and not withdrawn is ___, which, even if valid, represents less than 25 percent of the number of owners of land who own at least 25 percent of the assessed value of land within the affected territory; and
 - b) The Commission finds that the number of registered voters who filed written protests in opposition to Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District and not withdrawn is ___, which, even if valid, represents less than 25 percent of the number of registered voters residing within boundaries of the affected territory.
3. A map of the proposal, as approved by this Commission, is attached hereto and by this reference incorporated herein.
 4. The affected territory is assigned the following short form designation:

" Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District"
 5. Exercise of New or Different Functions or Classes of Services No. 2022-04, Point Dume Community Services District is hereby approved, subject to the following terms and conditions:
 - a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against

LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this Proposal or any action relating to or arising out of such approval.

- b. The effective date of the Proposal shall be the date of recordation of the Certificate of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
 - c. The services shall be provided within the boundaries of the District. To the extent that additional territory is annexed into the jurisdictional boundaries of the District in the future, this approval shall apply within that additional territory.
 - d. Consistent with Government Code § 56824.14(a), the District provides adequate funding to provide for improved communications and dissemination of public safety information within the boundaries of the District.
 - e. Except to the extent in conflict with "a" through "d", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code § 57325) shall apply to this Proposal.
6. The Executive Officer is directed to transmit a copy of this resolution to the District, and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code § 57200, *et seq.*

7. Pursuant to Government Code § 56883, the Executive Officer may make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.

PASSED AND ADOPTED this 13th day of July 2022.

MOTION:

SECOND:

AYES:

NOES:

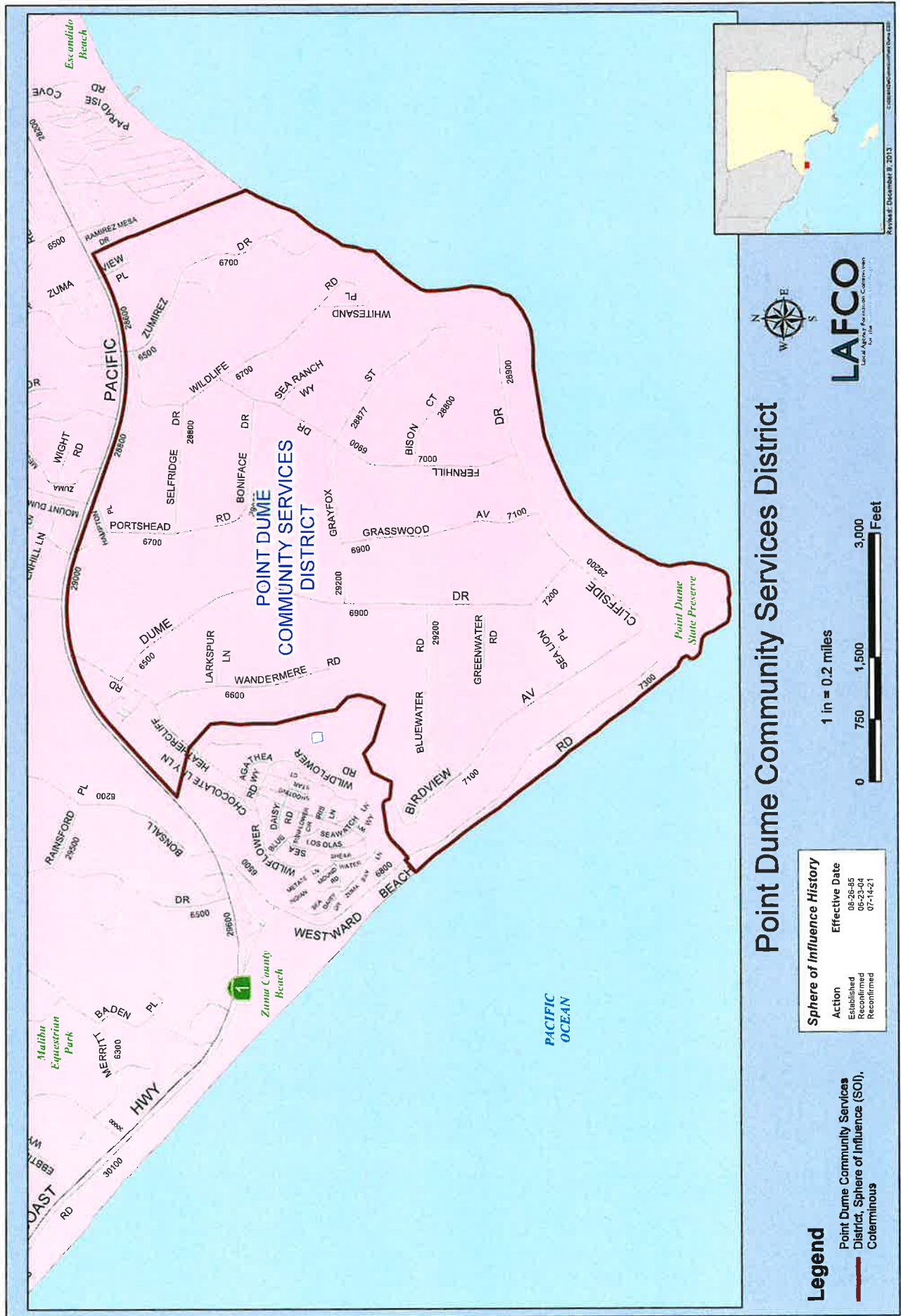
ABSTAIN:

ABSENT:

MOTION PASSES:

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**

**Paul A. Novak, AICP
Executive Officer**



Staff Report

July 13, 2022

Agenda Item No. 9.a.

Resolution Authorizing Remote Teleconference Meetings of the Commission and Making Required Findings

AB 361 amended Section 54953 of the Government Code, effective on October 1, 2021, to modify requirements of the Ralph M. Brown Act. The provisions of AB 361 allow the legislative bodies of public agencies—including the Commission—to continue to meet in a virtual format, so long as a State declaration of emergency is in effect, state or local officials have imposed or recommended measures to promote social distancing, and/or the Commission makes required findings. Additionally, AB 361 requires the Commission to take additional measures to ensure that the public is provided access to Commission meetings.

Given on-going concerns caused by the COVID-19 pandemic, as documented in the draft resolution (attached), including the ongoing state-wide declared emergency, and recommendations and requirements on a state-wide and local basis to socially distance, staff recommends that the Commission conduct today's meeting (July 13, 2022) and the August meeting (August 10, 2022) in a virtual format. Today's resolution mirrors the resolution adopted by the Commission at prior meetings.

With respect to public access to virtual meetings, the Commission has implemented measures to comply with Section 54953(e) of the Government Code, including the following:

1. Post all Commission agendas to the Commission website, at least three (3) calendar days in advance of each meeting, and approximately five (5) to seven (7) calendar days in advance of each meeting;
2. As has been its practice for all in-person Commission meetings, post a hard copy of the Commission agenda at the Kenneth P. Hahn Hall of Administration (500 West Temple Street, Los Angeles, California) at least three (3) calendar days in advance of each meeting, and approximately five (5) to seven (7) calendar days in advance of each meeting;
3. Provide information on the Commission agenda which enables the public to access Commission meetings by phone, computer, tablet, and/or other electronic device;
4. E-mail a copy of the Commission agenda package to those individuals who have requested to be notified in advance of all Commission meetings;
5. E-mail a copy of the Commission agenda package to any parties requesting notice for a particular Commission meeting;

6. Monitor incoming mail from the United States Postal Service for any public communications relative to an upcoming Commission meeting, up to and including the afternoon before each Commission meeting;
7. Monitor incoming electronic mail that is received in LAFCO's "Information" email account, both before each Commission meeting, and continuing for the duration of each Commission meeting;
8. Monitor the phone lines and internet-based connection through the duration of the Commission meeting, for members of the public who have joined and wish to comment during the public comment period; and
9. Ensure that all members of the public are afforded an opportunity to address the Commission during each Commission meeting.

These measures, which the Commission has implemented for virtual meetings since June of 2020, ensure that the public is afforded ample opportunity to provide input to the Commission.

Consistent with your Commission's instruction at the June 8th Meeting, staff agendaized today's Meeting (July 13th), and plans to agendaize the next month's Meeting (August 10th), in a virtual format. Because of the declared state-wide emergency and the state and local requirements and recommendations for social distancing, a virtual meeting is authorized by Government Code § 54953(e).

Recommended Action:

1. Adopt the attached "RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES FOR THE MEETINGS OF JULY 13, 2022; AND AUGUST 10, 2022; PURSUANT TO THE RALPH M. BROWN ACT."

Attachment:

- Draft "RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES FOR THE MEETINGS OF JULY 13, 2022; AND AUGUST 10, 2022; PURSUANT TO THE RALPH M. BROWN ACT"

RESOLUTION NO. 2022-00
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES AUTHORIZING REMOTE TELECONFERENCE
MEETINGS OF THE LEGISLATIVE BODY OF THE LOCAL AGENCY FORMATION COMMISSION FOR
THE COUNTY OF LOS ANGELES FOR THE MEETINGS OF JULY 13, 2022; AND AUGUST 10, 2022;
PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, the Local Agency Formation Commission for the County of Los Angeles (“LAFCO” or “Commission”) is committed to preserving and nurturing public access and participation in meetings of the Commission; and

WHEREAS, all meetings of the Commission are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Commission conduct its business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, a required condition of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further a required condition of Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, because such conditions now exist in Los Angeles County and throughout the state, a State of Emergency has been proclaimed by Governor Gavin Newsom on March 4, 2020, addressing the threats to public health and safety associated with the COVID-19 pandemic in California, and prescribing certain measures to protect the health and safety of all state residents, and said State of Emergency remains in full force and effect; and

WHEREAS, the California Department of Industrial Relations has issued regulations, at Title 8 of the California Code of Regulations Section 3205(c)(5)(D), making recommendations for physical (social) distancing in the workplace as a measure to decrease the spread of COVID-19, given that particles containing the virus can travel more than six feet, especially indoors; and

WHEREAS, the Los Angeles County Public Health Officer has issued guidance for the business community, "Best Practices to Prevent Covid-19 – Guidance for Businesses and Employers," which recommends that employers implement policies and practices that support physical distancing of at least six feet, including practices such as limiting indoor occupancy, using visual distancing cues, offering telework options to staff, offering flexible work hours, and altering physical work space to increase distance between workstations and customers; and

WHEREAS, as a consequence of the foregoing, the Commission does hereby find that it shall conduct its meetings without complying with Government Code Section 54953(b)(3), as authorized by Government Code Section 54953(e), and that the Commission shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code Section 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Recitals set forth above are true and correct and are hereby incorporated into this Resolution by reference.
2. The Commission hereby determines that there is an active, proclaimed state of emergency throughout the State of California due to the ongoing COVID-19 pandemic; and that state and local officials have imposed or recommended measures to promote social distancing.
3. The Commission is hereby authorized to conduct its open and public meetings by teleconference in compliance with the provisions of Government Code Section 54953(e).
4. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of either August 12, 2022 (thirty days from today), or such time as the Commission adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the legislative body of the Commission may continue to teleconference without compliance with Government Code Section 54953(b)(3).

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5. The Commission shall conduct its meetings of July 13, 2022; and August 10, 2022; by
teleconference in compliance with the provisions of Government Code Section 54953(e).

6. PASSED AND ADOPTED this 13th day of July, 2022.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:

MOTION PASSES: 0/0/0

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**

**Paul A. Novak, AICP
Executive Officer**

Staff Report

July 13, 2022

Agenda Item No. 9.b.

Start Time for the Commission Meeting of November 9, 2022

Regular meetings of the Commission are scheduled to begin at 9:00 a.m. on the second Wednesday of each month. The November meeting is scheduled for 9:00 a.m. on Wednesday, November 9, 2022.

Because the statewide general election occurs on Tuesday, November 8th, the Board of Supervisors Meeting (normally held on a Tuesday) is moved to Wednesday, November 9th, at 9:30 a.m. In order to avoid a schedule conflict, and to allow Supervisors Kathryn Barger and Holly Mitchell to attend both meetings, staff requests that the Commission change the start time to 8:30 a.m. for the November 9th Meeting.

Staff Recommendation:

Staff recommends that the Commission

1. Change the start time (from 9:00 a.m.) to 8:30 a.m. for the Commission Meeting of November 9, 2022; and
2. Direct staff to revise the website to reflect the 8:30 a.m. start time.

Staff Report

July 13, 2022

Agenda Item No. 9.c.

Recommendation to Award Contract to Consultant for Municipal Service Review and Sphere of Influence Update

In December of 2018, the Commission received and filed the Sphere and Influence (SOI) Updates and Municipal Service Reviews (MSRs) schedule for the upcoming five years (2018-2023). The schedule included the MSRs and SOI Updates for the Cities of Bell, Maywood, South El Monte, and Vernon. The Fiscal Year (FY) 2022-23 Budget allocated funds for multiple MSRs to be outsourced to private consulting firms, including the aforementioned cities. On May 12, 2022, a Request for Proposals for the Municipal Service Review and Sphere of Influence Updates for the Cities of Bell, Maywood, South El Monte, and Vernon (RFP) was issued. At the close of the solicitation period, one proposal was received. RSG, Inc. submitted the sole proposal in response to the RFP.

The bidder was evaluated and scored consistent with the RFP's evaluation criteria by the Executive Officer and Deputy Executive Officer. The evaluation criteria included cost, the proposer's work plan, qualifications, and project schedule. It has been determined that the most responsible and responsive bidder is RSG, Inc. and the bid price is reasonable for the work requested.

At this time, staff is recommending the Commission authorize the award of a contract to RSG, Inc. as the firm to prepare the Municipal Service Reviews and Sphere of Influence Updates for the Cities of Bell, Maywood, South El Monte, and Vernon, and authorize the Executive Officer to negotiate and execute a professional services agreement.

Recommended Action:

Staff recommends that the Commission:

1. Select RSG, Inc. to prepare the Municipal Service Reviews and Sphere of Influence Updates, as described in the RFP and the proposal submitted by RSG, Inc. on June 15, 2022 for "Municipal Service Review and Sphere of Influence Update for the Cities of: Bell, Maywood, South El Monte, and Vernon";
2. Authorize the Executive Officer to execute the professional services agreement with RSG, Inc., which will be substantially in the form attached, in an amount not to exceed \$93,285; with said agreement being approved as to form by LAFCO Counsel.

PROPOSAL TO LA LAFCO

MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE CITIES OF:

Bell

Maywood

South El Monte, and

Vernon

JUNE 15, 2022



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June 15, 2022

Via Electronic Mail

Adriana Romo, Deputy Executive Officer
LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES
80 South Lake Ave, Suite 870
Pasadena, CA 91101

Dear Ms. Romo:

In response to your May 12, 2022 Request for Proposals, RSG is pleased to present this proposal for consulting services to prepare four (4) separate municipal services reviews (MSR) for LA LAFCO:

- City of Bell (previously in 2005 Gateway MSR),
- City of Maywood (previously in 2005 Gateway MSR),
- City of South El Monte (previously in 2004 West San Gabriel Valley MSR), and
- City of Vernon (previously in 2005 Gateway MSR)

We understand that the scope of work entails the requisite municipal services review, determinations on seven (7) prescribed MSR topics, and analysis of five (5) factors as part of the recommendations on the agencies' spheres of influence (SOI). At present, among these four agencies, only South El Monte appears to have a SOI larger than its current city limits.

RSG recently completed the MSR/SOI Update for LA LAFCO's review of the Consolidated Fire Protection District (CFPD) and 6 separate cities where the District sought to expand its Sphere of Influence. CFPD provides fire, EMS, and several other services and is the largest such provider in California. LA LAFCO approved the MSR and SOI Update last summer and immediately initiated annexation proceedings for one of the six cities. RSG also prepared the MSR and SOI update for the cities of La Mirada and Whittier in 2021. Additionally, Riverside County LAFCO will hold a public hearing on our 28-city MSR on June 23.

RSG is proud to be an active member of the California Association of Local Agency Formation Commissions (CALAFCO), where I am honored to serve in the capacity as an Advisory member of their Legislative Committee.

Should you wish to discuss any of the information presented, please contact me directly at jsimon@webbrsg.com or by phone at (714) 316-2120.

Respectfully,



Jim Simon, Principal

WORK PLAN

SUMMARY

This proposal presents RSG's approach, scope of services, and budget to prepare four separate municipal service reviews and SOI updates for the cities of Bell, Maywood, South El Monte, and Vernon. We anticipate the process would take approximately 10-12 months to complete and a not-to-exceed budget of \$93,285 based on the scope of services described herein.

Over the past several years, RSG has had the opportunity to complete two MSRs for LA LAFCO and a large 28-agency MSR for Riverside LAFCO and has commenced work on a Fire Services MSR for Siskiyou LAFCO. In that same time, RSG has greatly expanded its bench of consultants with experience working on these and other LAFCO matters. While still led by Jim Simon, Principal, RSG is very pleased to have a much larger number of consultants on the team who possess experience mapping disadvantaged unincorporated communities (DUCs), researching and analyzing agencies, and preparing MSRs compared to 18 months ago when working with LA LAFCO.

The Lead Professionals proposed for this engagement and estimated work hours for each role include Jim Simon, Principal-in-Charge (69 hours), and Lynn Kelly-Lehner, Director and Project Manager (63 hours), with the day-to-day work to be completed by Brandon Fender, Associate (30 hours), and Monroe Roush and Jocelyn Sanchez, Analysts (381 hours).

SCOPE OF SERVICES

RSG will prepare four (4) MSRs, one for the City of Bell, one for the City of Maywood, one for the City of South El Monte, and one for the City of Vernon. To prepare the required MSR and SOI determinations and recommendations, RSG will analyze the following areas of relevance for each City:

Municipal Service Review Criteria Detail

- (1) *Growth and population projections for the affected area:* RSG will analyze current and future population and demographic characteristics as they relate to the service plans and delivery for existing and proposed service areas of the affected agencies. Analysis will include discussion of how the affected agencies are planning to meet future needs given demographic trends and population projections.
- (2) *The location and characteristics of any disadvantaged unincorporated communities (DUCs) within or contiguous to the SOI:* RSG will obtain from LAFCO staff current DUCs within the affected areas and conduct the required analysis for the MSRs.
- (3) *Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies in any disadvantaged and unincorporated communities within or contiguous to the sphere of influence:* Existing facility, real property assets, and infrastructure will be categorized and analyzed to determine present sufficiency and future requirements.
- (4) *Financial ability of agencies to provide services:* A detailed financial analysis will be conducted on the present and future capacity of the affected agencies to support the current and future servicing needs of the service areas.
- (5) *Status of and opportunities for shared services:* RSG will analyze existing facilities and service areas for duplication of efforts and to address potential economies of scale to be gained by alternative governance options.
- (6) *Accountability for community service needs, including governmental structure and operational efficiencies:* A review of the current government structure of the affected agencies would be conducted, including performed audits and the availability of the findings to the public as well as efforts made by the affected agencies to encourage public participation and ensure accountability.
- (7) *Any other matter related to effective service delivery as required by commission policy:* RSG reviewed LAFCO's policies posted online and did not find any pertaining to the MSR/SOI Update process, but RSG will confirm this conclusion with staff prior to proceeding.

Sphere of Influence Detail

- (1) *Analysis of present and planned land uses including agricultural and open-space lands:* RSG will perform an analysis of existing and future land use designations and compatibility with local general plans. Analysis will include protection of prime agricultural, open space, and recreational public benefit land use designations.
- (2) *Analysis of present and probable need for public facilities and services:* A review of present service provisions and facilities and analysis of present capacity to support future requirements for each agency will be conducted. Consideration will be given to potential changes in service area/program size while maintaining or increasing efficiencies.

- (3) *The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide:* RSG will review the present infrastructure, facilities, and service programming while analyzing each agency's ability to assess and address its own local service demands.
- (4) *The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency:* RSG will review existing socio-economic communities of interest for each agency to determine current service deficiencies, challenges, and opportunities in addressing the needs of each community while planning for the future.
- (5) *For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection that occurs pursuant to subdivision (g)* on or after July 1, 2012 along with the present and probable need for those public facilities and services of any DUCs within the existing SOI:* A review of each agency to identify potential economies of scale that may be gained by future boundary changes or alternative governance structures.

Task 1: Project Initiation

Prior to scheduling a kickoff meeting, RSG would review past MSR's pertaining to the affected agencies (as appropriate), develop a matrix illustrating past determinations and other key findings, and prepare an updated schedule for the concurrent preparation and consideration of the MSR's. The matrix in particular will facilitate a thoughtful and impactful kickoff discussion with the client.

RSG will arrange a kickoff meeting with LAFCO staff within thirty (30) days of contract commencement. This meeting will cover the collective understanding of the scope of work for the project, including known issues, concerns, and status of past determinations and findings from the viewpoint of LAFCO staff.

Following the meeting, RSG would issue a request for information from LAFCO, including requesting shape files and boundaries of each agency, SOI, and DUCs within the study areas.

While the RFPs indicate LAFCO expected the consultant to initiate contact with the agencies at this phase, RSG recommends holding off until the data collection phase when a survey can be presented to engage them in the process more effectively.

Timing and work products:

- August 2022
- Deliverables: Matrix of past determinations and findings by agency and project schedule

Task 2: Data Collection

RSG envisions a three-part process of data collection for the MSR's. First, RSG would compile audit and budget information from each agency's website as well as credible third-party demographic data for purposes of developing background information on each agency in the matrix previously created under Task 1. RSG would then analyze this data across each agency, identifying types of services provided, fiscal data, and service issues and opportunities raised during prior MSR's.

Second, RSG would prepare a survey instrument to kick off outreach to each of the four (4) affected agencies. Working off a general template, RSG would make necessary refinements

based on initial review of data collected and past determinations to ensure that information relevant to the authority of each agency to provide allowable services and understand the classes and levels of service provided is captured.

Third, RSG would coordinate and conduct individual agency interviews to discuss responses to the survey provided and dive deeper into those responses and the issues raised. These discussions will center around topics such as growth, ability to serve, constraints, SOI changes, and any DUCs. These interviews can be conducted in one to two virtual meetings; however, given the number of agencies involved, this may take anywhere from four to five weeks to complete assuming they are reasonably available. RSG would request a letter of introduction from LAFCO (prepared by RSG) be sent to each agency at least three weeks in advance of us reaching out to them to coordinate these interviews.

At the conclusion of these interviews, RSG would analyze response results and begin drafting findings for each MSR and SOI update for staff discussion. We would present these findings, broken down by agency, to the client for internal discussion purposes so that we will be aligned on the overall findings by agency prior to commencing drafting of the MSRs.

Timing and work products:

- August – November 2022
- Deliverables: Survey, summary of responses, agency profiles, draft findings, and determinations

Task 3: Administrative Draft and Review of MSR Reports

For each agency, RSG would prepare an Administrative Draft MSR report for review by LAFCO staff. The report would address the determinations required by Cortese Knox Hertzberg Sections 56425 and 56430 and any additional factors/criteria established by LAFCO policy and guidelines, including analysis of the seven topics required under the CKH Act and five factors on the SOI update along with recommendations. The report would be sent electronically to LAFCO staff for review prior to a meeting with staff (in-person or virtual) to discuss comments and edits. RSG will incorporate comments, edits, and corrections based on staff comments.

Pursuant to the RFP, the Administrative Draft MSR and SOI Updates would achieve the following objectives:

1. Comply with Government Code Sections §56430 and 56425, specifically, to enable the Commission to make determinations with respect to the factors delineated in each statute with respect to both the MSRs and SOI Updates.
2. Include not only the existing boundaries of each agency, but also concentrate on the future planned growth of the area beyond the existing borders, identified as the SOI. Furthermore, the study must include the proposed growth and any future annexation proposals contemplated by each of the agencies.
3. Conduct the required analyses in the most cost-effective manner possible.
4. Utilize information that is currently available rather than start new analyses.
5. Conduct the service review and SOI update process in a collaborative fashion with opportunities for input and review by each of the agencies being reviewed.
6. Create a product that will be useful to the Commission in reviewing SOIs and proposals for changes of organization.

7. Create a product that will be beneficial to public agencies as a planning tool.
8. Create a product that will allow practical direct comparison between agencies offering similar services.
9. Have all published work products be readily accessible to, and easily understandable by, the public.

Timing and work products:

- October 2022 – January 2023
- Deliverables: Administrative Draft MSRs and SOI Updates

Task 4: Public Review and Public Hearing Draft MSRs and SOI Updates

RSG would prepare the Public Review MSR reports with updated information addressing comments received. An electronic copy would be sent to LAFCO staff for final review and distribution to each of the affected agencies, whom would be expected to provide comments and feedback. RSG would then prepare and provide the Public Hearing Draft MSRs to LAFCO for final review, updates/revisions, and publication.

RSG would attend one Commission public hearing to provide a summary presentation of the report, discuss any issues or concerns, and respond to questions. For the purposes of budget and efficiency, RSG is anticipating one single Commission meeting during which each public hearing on each MSR would be conducted. If the hearings are spread out to other dates, RSG would charge an additional fee to cover the cost of separate meetings and hearings.

Timing and work products:

- February – May 2023
- Deliverables: Public Review and Public Hearing MSRs and SOI Update

Task 5: Final Draft MSRs and SOI Update

RSG would prepare a comment log and incorporate all comments, edits, and corrections from the Commission, affected agencies, and the public for the Final Draft MSRs to the LAFCO staff for distribution to the Commissioners.

RSG would attend one Commission meeting (for all four MSRs) to provide a summary presentation of the final draft reports, discuss issues and concerns, and respond to questions. Upon approval, RSG will transmit one electronic version of the final-approved report to LAFCO staff. If additional meetings are necessary, RSG would charge for these on a time and materials basis outside the budget.

Timing and work products:

- May – June 2023
- Deliverables: Final MSRs and SOI Update

EXPERIENCE

ABOUT RSG

RSG, Inc. is a California-based, Subchapter "S" Corporation. Founded in 1979, the firm is currently managed by active Principals Jim Simon and Tara Matthews. We maintain three offices in California, including our main office in Irvine and two satellite offices in Berkeley and Vista.

RSG's federal taxpayer identification number is 95-343-5849 and state taxpayer identification number is 27600915. RSG is also a State certified Small Business Enterprise (SBE - 2006876 DGS).

RSG is a creatively charged counterpart to California public agencies. We work with the people responsible for creating vibrant places to accomplish their goals. The inspired leaders at RSG create stronger communities capable of achieving bolder futures by bringing more than four decades of native knowledge to each engagement. As diverse as the agencies we work with, our services span real estate, economic development, fiscal health, and housing initiatives.

RSG brings extensive experience with the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) and related legislative updates. RSG is proud to be an active member of the California Association of Local Agency Formation Commissions (CALAFCO), where Jim Simon and Brandon Fender, two consulting staff assigned to this engagement, are honored to serve as Advisory members of the CALAFCO Legislative Committee, which provides the CALAFCO Board with direction and analysis of legislative updates to the CKH act.

MISSION STATEMENT

RSG creates solutions to enhance communities' physical, economic, and social future.

CORE VALUES

Our core values define who we are as people and the standards by which we provide services to our clients. At RSG, we:

- Craft Sincere Relationships
- Only See Opportunities
- Are Driven by Determination
- Make Investments in Ourselves
- Value the Wisdom of our Client

QUALIFICATIONS

For RSG, Fiscal Health is about more than just numbers – it's about community livelihood. We think of fiscal health as the oxygen of a community. A local government with a robust fiscal health is able to fully function to meet the needs of its residents and businesses, while those struggling must meet the same demands but with limited capability.

Either way, RSG strives to add clarity when performing our fiscal health services. Our staff recognizes value in presenting financial data that is not only accurate but insightful to decision makers, be they investors in municipal financings, elected officials weighing the consequences in the policy choices available, or the public seeking transparency in a complex manner in which local services are funded.

Communities need to be served by their local government as this is not just a luxury, it is a right. Having worked with a variety of communities, we see those that suffer from a lack of resources strive to rise above their circumstances and find resolution. Underprivileged cities lack the financial resources required to help build and sustain communities capable of offering their residents amenities like municipal services, senior services, economic development programs and affordable housing, among other basic needs. Through our fiscal health services, we strive to pave the way for those communities and help them obtain access to the same services as communities who do not face those same struggles. Our overall goal is to help empower cities by providing them with the tools they need to help their communities thrive and have access to the resources needed to secure sustainability and quality of life.

Effective Redevelopment Dissolution

With our extensive and deep background in redevelopment, RSG is proud that we are trusted advisors to more successor agencies than any other firm in the state. In this capacity, we work as an efficient extension of staff, providing technical, management, and administrative services. This includes preparation of PPAs and ROPS, as well as staff reports, resolutions, cash flow statements, and presentation material. We often present these items to decision makers on behalf of clients, making the burdensome and often confusing process easier on a finance department. In addition to efficiency, we also offer a wide variety of expertise in working with so many agencies enabling RSG to provide insights and suggestions to meeting a successor agency's specific and often unique needs effectively.

Helping Secure Financing

Often as an extension of our expertise with tax increment financing and successor agencies, RSG performs fiscal consulting and continuing disclosure services for many of our clients. Since 1979, RSG has served as an independent fiscal consultant on over 235 tax allocation bonds and similar financings, representing over \$5.8 billion in debt issued or refunded.

As one of our founders Kathy Rosenow once said, "Anyone with a computer can prepare revenue projections." We are experienced in preparing tax increment revenue projections that delineate taxing agency payments, administrative costs, project funds, and bonding capacity. RSG knows the nuances and importance of each assumption and variable. That can make a big difference when it comes to sizing a bond and getting the best interest rate and reducing costs of issuance.

After bonds are issued, RSG prepares continuing disclosure reports on behalf of our clients. Given our familiarity with the underlying data sources and required components, RSG can cost effectively ensure compliance with your financial reporting requirements. RSG also acts as a Dissemination Agent, posting the Annual Report for the FY and if needed, filing a notice of significant events to the Electronic Municipal Market Access database.

Studying Fiscal Impacts

Fiscal stability is one of the key drivers for revenue and expenses available to communities. The road to achieving financial efficiency often starts with fiscal impact analysis and forecasting, be it for a city, a department or division, or a specific development project. RSG's financial projection services have been used to develop long-range fiscal studies to ensure that the General Plan build out is economically feasible, develop short-and-long range budget forecasts, and develop program strategies.

Fiscal impact analysis is used to inform communities about the implications of discretionary approvals of development proposals, provide a data-driven foundation for incentivizing investment when necessary, and empower decision makers to have a basis for community benefit negotiations, often needed more than ever to mitigate gentrification risks. Our models allow the public and private sector to collaborate on viable solutions where needed beyond the ribbon cutting.

Expanding Financial Capacity

Because not all communities enjoy the benefits of a robust economy all the time, RSG is asked to assist in finding new sources of financing for projects and entice more private investment into communities. RSG can also identify potential financing and funding sources for various projects and programs that need to be implemented. These activities include identifying and researching the feasibility of obtaining grants, creating programs and incentives for local investment, and negotiating and devising public-private partnerships.

Finally, RSG helps our clients understand today's "alphabet soup" of tax increment financing options: EIFD, CRIA, AHA, NIFTI, and others to ascertain which of these is right for your community. We prepare feasibility studies to estimate the potential capacity, costs, and benefits, while showcasing the need for critical partnerships with other taxing agencies to make these resources more bountiful. We draw upon our 4 decades of experience in tax increment financing plus expertise in the current financing tools to help you decide which of these may best fit your communities' needs.

Preparing Municipal Service Reviews and Special Studies

RSG has provided cutting-edge solutions for local government agencies, including outsourcing, shared service studies, and long-range fiscal planning. We have helped LAFCOs develop policies for island annexations and have worked with cities on crafting a viable path in delivering services to areas in their sphere of influence. We have helped cities understand how they need to restructure the services they deliver, and the manner in which they evaluate how they will take discretionary actions in the future. With our assistance, our clients have been able to instill more fiscal discipline at all levels of their organization, become more effective, and have staff engaged in identifying solutions that meet the strategic needs of their community.

Throughout various project engagements, we have both participated in and observed how MSR's have unfolded, including changes to the MSR statute and how LAFCOs have implemented MSR's in a variety of manners. In some situations, a lack of growth pressure or lack of significant changes in service levels do not warrant an extensive review and a "checklist" approach is sufficient to reaffirm an existing SOL. In other situations, a comprehensive, in-depth analysis of demographic trends, financial data, infrastructure capacity/conditions, rate structures, service extension barriers for "disadvantaged unincorporated communities," and shared service delivery alternatives is warranted to lay the groundwork for SOL updates and/or imminent changes of (re)organization. And in other situations, there may be a political

minefield and the MSR is a necessary tool that allows LAFCO to play independent facilitator and evaluator and bring parties together around common data and agreement points.

Evaluating Reorganization, Annexation or Incorporation Proposals

Occasionally, how communities deliver services goes beyond the capacity of the agencies responsible for those services today, and local government and LAFCOs engage RSG to assist in the independent review of the fiscal and operational implications of proposals to annex, incorporate or reorganize local agencies. RSG has significant experience in providing extensive analysis of the potential municipal impacts associated with annexation and reorganization. RSG first seeks to understand the merits of the primary assumptions behind the prospect. Second, RSG reviews the major cost areas that are not a revenue offset, outlining more realistic approaches to projecting these costs. We conclude the study with final suggestions obtained from conducting a preliminary review of the costs and benefits associated with annexing or reorganizing.

RSG's work products have led to many successful changes in local agency organization and withstood scrutiny of the public, decision makers, and even the State Controller.

Recent Fiscal Health Product Line Assignments

INCORPORATION STUDIES

San Joaquin LAFCO

Comprehensive Fiscal Analysis – Mountain House Incorporation (Underway)

Malaga County Water District / Malaga (Fresno Co.)

Initial Fiscal Analysis – Malaga Incorporation (Completed 2018)

Placer LAFCO

Comprehensive Fiscal Analysis – Olympic Valley Incorporation (Completed 2015)

San Bernardino LAFCO

Rim Communities Incorporation Feasibility Study (Completed 2015)

MUNICIPAL SERVICE REVIEWS

Orange LAFCO

Southwest Region MSR Update (Underway)

West Region MSR Update (Underway)

Siskiyou LAFCO

Fire Services MSR Update (Underway)

Riverside LAFCO

28 City MSR and SOI Update (Scheduled July 2022 Completion)

Los Angeles LAFCO

La Mirada and Whittier MSR and SOI Update (Completed 2021)

Consolidated Fire Protection District MSR and SOI Update (Completed 2020)

Yolo LAFCO

Water Districts MSR and SOI Update (Completed 2013)

ANNEXATION STUDIES

City of Huntington Beach (Orange Co.)

Bolsa Chica Annexation Study (Completed 2009, Updated 2013, New Update Underway)

City of Martinez (Contra Costa Co.)

Sphere of Influence Annexation Study (Completed 2021)

Alhambra Valley / North Pacheco Annexation Study (Completed 2015)

City of San Carlos (San Mateo Co.)

252 Club Drive Annexation (Completed 2020)

Hyde Park Estates Annexation (Completed 2019)

Cranfield Annexation (Completed 2015)

City of Belmont (San Mateo Co.)

Old County Rd/Harbor Bl Annexation (Completed 2021)

1304 Elmer Street Annexation (Completed 2018)

Desert Healthcare District (Riverside Co.)

AB 2414 Annexation Fiscal Analysis (Completed 2017)

Berger Foundation / Cathedral City (Riverside Co.)

SOI Expansion and Annexation Fiscal Analysis (Completed 2013)

OTHER REORGANIZATIONAL STUDIES

City of Portola / Local Emergency Services Study Group (Plumas Co.)

Portola/East Plumas Fire Protection Reorganization (Underway, with Planwest Partners)

County of San Bernardino

CSA 79 Reorganization Fiscal Analysis (Completed 2018, Updated in 2022)

City of Nevada City (Nevada Co.)

SOI Update and Annexation Plan (Completed 2017)

OTHER FISCAL OR OPERATIONAL STUDIES

March Joint Powers Authority (Riverside Co.)

JPA Sunsetting Services (Underway)

CALAFCO

Update Map of Statewide Disadvantaged Unincorporated Communities (Completed 2022)

Riverside LAFCO

Update Map of Statewide Disadvantaged Unincorporated Communities (Completed 2021)

City of Carlsbad (San Diego Co.)

Custodial Service Level Study (Completed 2020)

Public Works Paint Shop Cost Benefits Analysis (Completed 2016)

Public Works Department Lines of Business Operational Study (Completed 2013)

Street & Signal Maintenance Division Business Plan (Completed 2011)

City of Irwindale (Los Angeles Co.)

General Fund Fiscal Plan and Sustainability Model (Completed 2018)

City of Grand Terrace (San Bernardino Co.)

General Fund Sustainability Analysis (Completed 2011)

City of South Gate (Los Angeles Co.)

Housing Division Efficiency Study (Completed 2021)

FISCAL/ECONOMIC IMPACT ANALYSIS

City of San Carlos (San Mateo Co.)

642 Quarry Road Life Sciences Project (Scheduled 2022 Completion) *^

405 Industrial Life Sciences Project (Scheduled 2022 Completion) *^

803-851 Old County Road Life Sciences Project (Scheduled 2022 Completion) *^

501 Industrial Hotel Project (Scheduled 2022 Completion) *^

Alexandria District Phase II Life Sciences Project (Scheduled 2022 Completion) *^

1030 Brittan / MBC Biolabs Project (Completed 2020) *^

888 Bransten Life Sciences Project (Completed 2020) *^

655 Skyway Airport Hangar/Office Project (Completed 2020) *^

1091 Industrial Hotel Project (Completed 2017)

Trestle / Transit Village Mixed Use Project (Completed 2018) ^

Marriott Residence Inn / Landmark Hotel Project (Completed 2016) *^

Alexandria District Phase I / Windy Hill (Completed 2015) *^

* Included feasibility analysis

^ Included community benefits analysis

City of Los Angeles, Office of Chief Legislative Analyst

Venice Hope Mixed Use Project (Completed 2020) *

AECOM Capital Hotel Project (Completed 2019) *

Grand Avenue Los Angeles Mixed Use Project (Completed 2016) *

Westfield Village at Topanga (Completed 2012) *

* Included feasibility analysis

Toll Bros Multifamily (Orange Co.)

Dana Point Multifamily Project (Scheduled 2022 Completion)

Santa Ana 4th & Main Mixed Use Project (Completed 2019)

Vineyards Development / Santa Ana (Orange Co.)

Bowery (Santa Ana) Multifamily Project (Completed 2020)

2525 Main Multifamily (Santa Ana) Project (Completed 2019)

Dyer Road / Heritage (Santa Ana) Multifamily Project (Completed 2015)

The Concord Group

4th & Cabrillo (Santa Ana) Mixed Use Project (Completed 2020)

4th & Mortimer (Santa Ana) Mixed Use Project (Completed 2020)

Town Madison (Madison, AL) Interchange (Completed 2020)

651 Sunflower / Legacy (Santa Ana) Multifamily Project (Completed 2019)

The Gulch / Atlanta Mixed Use Project (Completed 2017)

Ridgeline (San Bernardino) Retail Project (Completed 2015)

Basking Ridge Development (Basking Ridge NJ) (Completed 2015)

East Hartford (CN) Outlet Mall (Completed 2015)

City of Belmont (San Mateo Co.)

Artisan Crossing Mixed Use Project (Completed 2018)

STAFFING PLAN

RSG dedicates a Principal to each project assignment and creates a core group of staff who work on the individual assignments on a consistent basis throughout all stages of the contract engagement. Our staff is focused, committed, and passionate about the work we do. We conduct our engagements around our Core Values and are proud of it. We pride ourselves on our ability to appropriately allocate our time and resources to ensure that a project is completed on time and within budget.

The team would be led by Jim Simon, Principal. Mr. Simon would be assisted by RSG staff members Lynn Kelly-Lehner, Director, Brandon Fender, Associate, and Monroe Roush and Jocelyn Sanchez, Analysts. Additional RSG staff will be assigned support roles as needed. Resumes of key consulting staff assigned to this engagement are on the following pages.

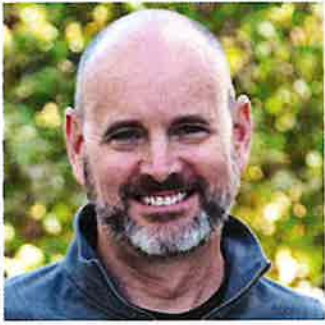
Jim Simon, Principal, would be responsible for overall client satisfaction and leadership on this project. In this capacity, Jim would be responsible for making formal presentations to the client and the Commission, oversight of the work product, and client coordination. Jim has served in this capacity on several recent MSR assignments, including the Riverside LAFCO 28 Cities MSR, LA LAFCO Consolidated Fire Protection District MSR, and LA LAFCO La Mirada-Whittier MSR. Jim has also been an active member of CALAFCO, where he has shared his experience on annexations, special studies, and incorporation assignments at workshops and on their Legislative Committee.

Lynn Kelly-Lehner, Director, would serve as project manager and be primarily focused on supporting staff during stakeholder interviews, formulating conclusions on determinations based on synthesis of data and interviews, and reviewing our internal draft MSRs. Lynn has over 15 years of special project management experience working for the cities of Temecula, Dana Point, San Dimas, and Los Angeles. Lynn is currently working with San Joaquin LAFCO on a comprehensive fiscal analysis on the proposed incorporation of Mountain House. She has managed the completion of several fiscal and economic impact studies, most recently for projects in Lancaster and Commerce. Lynn currently serves on the Multi-Housing Product Council for the Orange County / Inland Empire Chapter of the Urban Land Institute.

Brandon Fender, Associate, would serve as technical advisor to the consultant team and assist the Analysts compile and analyze agency data. Brandon is currently commencing work on a Fire Services MSR for Siskiyou LAFCO where a total of 31 agencies would be evaluated in the MSR. He is an Advisory Board member for the CALAFCO Legislative Committee and specializes in providing support in real estate feasibility, economic and fiscal impact analyses, and housing administration.

Monroe Roush, Analyst, would be primarily responsible for data analysis and drafting the MSRs. Monroe has recent experience analyzing clients' financial statements and budgets in order to provide a fiscal impact analysis of reorganization for the San Bernardino LAFCO as well as analyzing MSRs to understand prior determinations and identify determinations of interest. Monroe is currently our analyst working on two regional MSRs for Orange LAFCO. As part of an annexation study, she also has used ArcGIS Pro to identify oil extraction sites and available vacant land for development.

Jocelyn Sanchez, Analyst, would be primarily responsible for data analysis and drafting the MSRs, in addition to mapping duties. Jocelyn would also help in presenting our findings to client and Commission, as well as revise our documents as directed by LAFCO staff. In addition to using ArcGIS Pro to help develop a map that identifies DUCs statewide for CALAFCO's DUC mapping project, Jocelyn's experience includes collecting MSRs for service providers to assess the implementation of recommendations from previous MSRs. Jocelyn is currently our lead analyst on the Siskiyou LAFCO Fire Services MSR.



JIM SIMON

Principal & President

714.316.2120
jsimon@webrsg.com

PROFILE

"With determination and imagination, I serve myself and others to discover our capacity for what is possible by designing solutions for a complex world so we can cherish and nurture our communities."

OUT & ABOUT

CALED 40 at 40 Honoree for contributions to California Economic Development

Co-Chair, CALED EDFRE Technical Committee

Member, CALED Legislative Committee

"Business Retention and Attraction" – Advanced Certification Program Instructor (CALED)

"Community Economic Development" – Keys Program

ABOUT JIM

Inspired to improve the Golden State in his work, Jim delivers intelligence, innovation and passion to projects requiring his unparalleled expertise in fiscal health, real estate and economic development. For over 30 years, Jim is proud to have led projects that have resulted in the investment of over \$10 billion in private and public capital, transforming cities and communities across California. As President of RSG, Jim is helping to shape the next generation of the firm's legacy - leading RSG's team of inspired, creative and insightful consultants that serve over 100 communities each year.

EDUCATION

Jim joined RSG in 1991 and has served as a Principal and shareholder since 2001. He received a BA in Business Administration with a concentration in entrepreneurial management from California State University, Fullerton.

In 2014, Jim was selected as an Advisory Board member of the California Association for Local Economic Development, where he serves as Co-Chair of CALED's Economic Development, Real Estate and Finance technical committee. Jim is also an Advisory member of the Legislative Committee for the California Association of LAFCOs (CALAFCO), and active in other professional organizations including NAIOP, ICSC, NPH, and SCANPH.

RECENT ENGAGEMENTS

Prepared the 2020 Municipal Services Review and SOI Update for the Consolidated Fire Protection District of Los Angeles County, the largest special district in California, for LA LAFCO.

Led review of assessment forecast methodology undertaken by the Los Angeles County Auditor Controller's office, as well as a follow-up review of reassessment methodology.

Prepared fiscal impact analysis for several annexations proposals within city SOIs, including Martinez, San Carlos, and Belmont.

Served as engagement manager for the most recent incorporation comprehensive fiscal analysis (Olympic Valley, Placer County) in which RSG's work withstood substantial public scrutiny including DOF review.





LYNN KELLY-LEHNER

Director

714.316.2198

llehner@webrsg.com

PROFILE

"I am a strategic thinker and proactive and creative problem solver. I excel in a fast-paced environment, I am passionate about local government, and I am committed to make our communities thrive."

OUT & ABOUT

Engaging Local Government Leaders (ELGL)

Urban Land Institute (ULI)

American Planning Association (APA)

San Diego Housing Federation

California Association for Local Economic Development (CALED)

Non-Profit Housing Association of Northern California

Housing California

ABOUT LYNN

Lynn's passions for serving the public, local government, and leadership appear in all aspects of her work. Lynn has held leadership positions in professional organizations, nonprofits, and cities, and has over 15 years of economic development and special project management experience from the cities of Temecula, Dana Point, San Dimas, and Los Angeles.

Lynn has had success with public outreach efforts and bringing together diverse stakeholders and elected officials around public issues, and has a strong command of budget implementation, preparation, and management, as well as advanced financial analysis, such as fiscal impact analyses.

EDUCATION

Lynn returned to RSG in 2020, having started her professional career with the firm before spending 15 years in the public sector, with a focus on community development and economic development. She earned a BA in Economics and Political Science from the University of Delaware and a Master of Public Policy (MPP) from the University of Southern California.

Lynn has also completed extensive professional training, organized multiple professional conferences, appointed as a board member for several non-profit organizations, and authored over a dozen articles for professional organizations.

RECENT ENGAGEMENTS

Prepared a Comprehensive Fiscal Analysis for San Joaquin LAFCO for the incorporation of Mountain House to determine the fiscal feasibility of incorporation. Work included forecasting General Fund and other significant expenses and revenues, development and population forecasts, peer cities analysis, and determining operational levels of services.

Facilitated business stakeholder meetings to develop an Economic Revitalization and Development Strategy for the City of Carlsbad. Presented key findings to the City Council for their consideration.

Developed an Economic Development Strategic Plan in Corona. Managed public outreach to understand challenges faced in the business community, including traditionally underrepresented business owners. Outreach included surveys, calls, engagement with partners, and presenting findings and recommendations to City Council.





BRANDON FENDER

Associate

714.316.2106
bfender@webrsg.com

PROFILE

"I enjoy creating equitable and sustainable urban spaces for communities. I thrive in a challenging environment and seek to provide innovative solutions."

OUT & ABOUT

Advisory Board member for
the CALAFCO Legislative
Committee

International Council of
Shopping Centers

San Diego Housing Federation

Non-Profit Housing
Association of Northern
California

Housing California

ABOUT BRANDON

Brandon specializes in providing support in real estate feasibility, economic and fiscal impact analyses, and housing administration. He is most engaged when his research translates to solutions for local governments and access to healthy and safe environments for their citizens.

In 2014, Brandon became an entrepreneur, starting the Good Beer Company, the first brewery and tasting room in Santa Ana. After five years of success from concept, to business plan and fundraising, to opening a warehouse location, Brandon sold the brewery and returned to RSG, with a direct appreciation for the life of the small business owner which he applies to his work at the firm.

EDUCATION

Mr. Fender initially joined RSG in 2009 while attending the University of California, Irvine where he earned a BA in Social Ecology. As a member of numerous project teams, Mr. Fender gained experience in housing administration, economic and market analyses, housing construction and development, municipal finance, and development feasibility.

RECENT ENGAGEMENTS

Developed a methodology for a Municipal Service Review for the Los Angeles Local Agency Formation Commission that sought to inform service and sphere of influence recommendations for a joint sphere of influence between the cities of Whittier and La Mirada.

Assisting Riverside LAFCO with a 28 Cities Municipal Service Review, including research, project management and coordination, and completing the public review draft.

Conducted a comprehensive assessment of a proposed hotel incentive agreement for the City of Los Angeles and a major developer, including evaluation of the fiscal impacts (revenues and expenditures) as well as employment and other economic impacts.





MONROE ROUSH

Analyst

714.316.2195
mroush@webrsg.com

PROFILE

"I care deeply about supporting local governments in their work to build more equitable societies. Through the use of data analysis and research, I hope to provide communities with the resources they need to reach their full potential."

OUT & ABOUT

Housing CA

ABOUT MONROE

Originally from Denver, Colorado, Monroe has both a personal and academic background in sustainability. Her experiences in Denver and Orange County have magnified the importance of local government and motivate her to focus on equity at the community level.

During her time studying environmental science at Chapman University, Monroe conducted research about science communication and the ways the general public interacts with science. She also worked with the City of Costa Mesa for her thesis project to help develop considerations for creating an urban forestry plan in order to mitigate climate impacts.

EDUCATION

Monroe joined RSG in 2021. She holds a BS in Environmental Science and Policy with a minor in Political Science from Chapman University in Orange, California.

RECENT ENGAGEMENTS

Analyzed Municipal Service Reviews (MSR) to understand prior determinations and identify determinations of interest.

Collected information from City budgets and financial statements and tax roll data in order to understand and support City service providers.

Analyzed tax roll data and collaborated with a variety of agencies to determine the potential impacts, both financial and governmental, of annexation in the City of Huntington Beach.

Analyzed clients' financial statements and budgets in order to provide a fiscal impact analysis of reorganization for the San Bernardino LAFCO.

Researched and reviewed local municipal codes and zoning codes in order to support the creation of or updates to new inclusionary housing ordinances.

Used ArcGIS Pro to identify oil extraction sites in the City of Huntington Beach in order to determine potential oil revenues for the City in the event of annexation.





JOCELYN SANCHEZ

Analyst

714.316.2196

jsanchez@webrsg.com

PROFILE

"I deeply value the opportunity to work alongside communities to generate long-term sustainable solutions that promote equity and access to resources. Ultimately, I strive to empower communities and inspire positive change."

OUT & ABOUT

Housing CA

ABOUT JOCELYN

Jocelyn joined RSG in 2021 bringing with them a background in sustainability, urban planning, community outreach, and poverty alleviation. As a native Southern Californian resident, Jocelyn is passionate about ensuring equitable access to community resources and building sustainable communities.

During their time studying Urban Studies at the University of California, Irvine, Jocelyn designed and executed research analyzing socio-economic data, health indicators, and the distribution of environmental impacts from rapid industrial development in the Inland Empire. Additionally, as an undergraduate student, Jocelyn worked alongside the Climate Action Campaign (CAC) to develop exploratory interactive maps to understand the factors and obstacles influencing the development and implementation of Climate Action Plans in San Diego County.

EDUCATION

Jocelyn holds a Bachelor of Arts in Urban Studies with a specialization in Geographic Information Systems (GIS) and a Bachelor of Arts in Psychological Science with a minor in Criminology, Law, and Society from the University of California, Irvine.

RECENT ENGAGEMENTS

Used ArcGIS Pro to help develop a map that identifies Disadvantaged Unincorporated Communities (DUCs) in the state of California to assist low-resourced LAFCOs with their statutory requirements. Used ArcGIS Online to create an interactive web mapping application to enhance the visual presentation and interactive elements for the DUC map.

Collected Municipal Service Reviews (MSR) for all fire protection service providers in a county to assess the implementation of recommendations from previous MSRs and identify determinations of interest.

Supported efforts to help with the incorporation process of a community service district by collecting and analyzing data from ESRI Business Analyst, the State Controller's Office, City budgets, City financials, and tax roll data to conduct a peer cities analysis and assist with a Comprehensive Fiscal Analysis.



SUBCONTRACTING

RSG does not plan to subcontract any part of this work to another firm.

REFERENCES & PRIOR MSR INFORMATION

The projects below demonstrate RSG's recent experience comparable to the services requested in this RFP. We encourage you to contact our references or follow up with additional questions.

COMPREHENSIVE FISCAL ANALYSIS – SAN JOAQUIN LAFCO

The Mountain House Community Services District filed an application for incorporation that would result in the reorganization of the CSD into a city and a subsidiary district for the provision of municipal services. Located on the western edge of San Joaquin County, Mountain House is one of the fastest growing communities in California, with a population of approximately 25,000. The incorporation effort has been anticipated by the County and the community for some time, which was a major reason why the CSD was formed as the area began to develop.

LAFCO staff has seen the financial analysis, which includes forecasting special taxes as well as other CSD revenues that would transfer to the City and subsidiary district if incorporation is successful. Based on the current schedule, the application should be before the Commission sometime in the Fall 2022, after which the measure may go to the voters for final decision. If successful, Mountain House may be the first incorporated city in over 14 years.

CONTACT: Jim Glaser, Executive Officer
AGENCY: San Joaquin Local Agency Formation Commission
ADDRESS: 509 West Weber Avenue, Suite 420, Stockton, CA 95203
EMAIL: jglaser@sjgov.org
PHONE: 209.468.3198

MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE CITIES OF LA MIRADA AND WHITTIER – LA LAFCO

RSG was retained by the Local Agency Formation Commission for the County of Los Angeles to provide Municipal Service Review and Sphere of Influence updates for the cities of La Mirada and Whittier. RSG reviewed each agency's sphere of influence area in accordance with California Government Code Sections 56425 and 56430 and LAFCO's local guidelines. The MSR was designed to meet the requirements of the law for LAFCO to conduct periodic MSRs and SOI updates, specifically with respect to the following services: animal control, broadband, building/planning, law enforcement, library, lighting, parks & recreation, solid waste, streets/roads, storm water, and utilities (including gas, electricity/community choice aggregation). Our MSR/SOI updates did not address water, wastewater, and fire/emergency services as these were recently addressed in separate 2nd round updates for the cities.

CONTACT: Paul Novak, Executive Officer
AGENCY: Local Agency Formation Commission for the County of Los Angeles
ADDRESS: 80 South Lake Avenue, Pasadena, CA 91101
EMAIL: pnovak@lalafco.org
PHONE: 626.204.6500

LINK: [Final MSR and SOI Update](#)

28 CITIES MUNICIPAL SERVICES REVIEW – RIVERSIDE LAFCO

RSG is currently drafting the municipal services review for the 28 cities in Riverside County, including updating the maps of disadvantaged unincorporated communities using updated Census data released in December 2020. The MSR addresses both the basic requirements under state law and also considers various policy focus areas such as several metrics on overall fiscal condition. An initial draft has been provided to LAFCO staff for internal review, and RSG is currently working on completing the public review draft.

CONTACT: Crystal Craig, Assistant Executive Officer

AGENCY: Riverside LAFCO

ADDRESS: 6216 Brockton Avenue, Suite 111-B, Riverside, CA 92506

EMAIL: ccraig@lafco.org

PHONE: 951.369.0631

LINK: [Public Hearing Draft MSR](#)

PROJECT SCHEDULE

According to the RFP, we understand that time is of the essence, and LAFCO anticipates a one-year contract for this engagement. While some aspects of meeting this schedule are outside of RSG's control, we believe it is more than realistic for RSG to complete this work in order so that the Commission may adopt the four MSRs within one year of commencement. A schedule of milestones was included in our work plan, and as requested, a Project Schedule as identified in Attachment 2 of the RFP is summarized below for your perusal that applies to all four Cities.

Task	Timeline
Contract Approval / Contract Execution	July 2022
Task 1: Project Initiation	August 2022
Task 2: Data Collection	August - November 2022
Task 3: Admin Draft MSRs	October 2022 - January 2023
Task 4: Public Review & Public Hearing Drafts	February - May 2023
Task 5: Final Draft MSRs and SOI Update	May - June 2023

It has been our experience that at times, some agencies may request extensive time to both respond to requests for information, requests for interviews, and time to review the public draft MSRs; while we will design a process that aims to avoid these outcomes, we cannot guarantee that all agencies will be timely.

COST/PRICING SHEET

Based on the work plan described in this proposal, RSG is estimating a total budget not to exceed \$93,285 inclusive of the hours and expenses pursuant to our Billing Rate and Fee Schedule. The assignment would be billed on a time and materials basis, so actual cost may be less than the not-to-exceed budget. Additional services outside the scope of work may require a contract amendment.

Pricing Sheet
Attachment 1

Name of City: Bell, Maywood, South El Monte, & Vernon

PROPOSER NAME: RSG, INC. - ALL 4 MSRs					
POSITION TITLE	Principal	Director	Associate	Analyst	TOTAL
No. of Hours					
Task Description					
Task 1: Data Initiation	6	6	8	23	43
Task 2: Data Collection & Review	21	25	14	142	202
Task 3: Administrative Review of Draft MSR	14	30	8	164	216
Task 4: Public Review Draft of MSR	18	2	-	30	50
Task 5: Completion of Final MSR	10	-	-	22	32
Total Hours	69	63	30	381	543
Hourly Rate	\$275	\$275	\$185	\$135	
Subtotal	\$18,975	\$17,325	\$5,550	\$51,435	\$93,285
Additional Costs List (None Identified)					
Total Costs	\$18,975	\$17,325	\$5,550	\$51,435	\$93,285

A budget detail and workflow schedule is presented on the following page.

BILLING RATES & FEE SCHEDULE

Our Billing Rates are as follows:

Principal / Director	\$ 275
Senior Associate	\$ 200
Associate	\$ 185
Senior Analyst	\$ 150
Analyst	\$ 135
Research Assistant	\$ 125
Technician	\$ 100
Clerical	\$ 60

RSG does not charge clients for travel or mileage (except direct costs related to field work/surveys), parking, standard telephone/fax expenses, general postage, or incidental copies. However, we do charge for messenger services, overnight shipping/express mail costs

and teleconferencing services. We also charge for copies of reports, documents, notices, and support material more than five (5) copies. These costs are charged back at the actual expense plus a 10% surcharge.

RSC issues monthly invoices payable upon receipt, unless otherwise agreed upon in advance. Invoices identify tasks completed to date, hours expended and the hourly rate.

Scope of Services

Beil, Maywood, South El Monte, and Vernon MSRs and SOI Updates
LA LAFCO (June 2022)

	Principal \$	Director \$	Associate \$	Analyst \$	Total Hrs	Total Not to Exceed
Task 1 Project Initiation	6	6	8	23	43	\$ 7,885
<i>Identify and discuss past determinations, SOIs, changes to DUCs, concerns, and issues with LAFCO staff and affected agencies</i>						
Task 1.1 Kickoff: review agencies, past determinations, issues, & schedules	4	4	4	12	24	4,560
Task 1.2 Obtain boundary, SOI and DUCs maps for each agency from LAFCO	-	-	-	3	3	405
Task 1.3 Obtain other studies / MSRs as necessary that pertain to study areas	-	-	4	4	8	1,280
Task 1.4 Kickoff meeting with client	2	2	-	4	8	1,640
Task 2 Data Collection	21	25	14	142	202	\$ 34,410
<i>Collect and analyze audited financials, growth and development information, draft survey template, conduct 1-2 interviews per stakeholder to discuss responses and feedback, check accuracy of</i>						
Task 2.1 Collect third party data (fiscal indicators, demographics, etc)	1	1	3	36	41	5,965
Task 2.2 Issue agency survey, followup to ensure timely completion	3	1	3	10	17	3,005
Task 2.3 Coordinate, prep, and conduct agency interviews (1-2 each, as needed)	-	14	2	44	60	10,160
Task 2.4 Review survey and interview results, analyze data, and draft findings	4	4	4	32	44	7,260
Task 2.5 Discuss preliminary findings with client	8	2	2	8	20	4,200
Task 2.6 Revise findings and recommendations	5	3	-	12	20	3,820
Task 3 Four (4) Administrative Draft MSRs	14	30	8	164	216	\$ 35,720
<i>Draft MSR for client internal review and comment</i>						
Task 3.1 Prepare screenshot draft MSR, including determinations and SOI findings	8	20	8	128	164	26,460
Task 3.2 Present draft to client, collect feedback and comments	2	8	-	16	26	4,910
Task 3.3 Finalize report after client review	4	2	-	20	26	4,350
Task 4 Four (4) Public Review and Public Hearing Draft MSRs	18	2	-	30	50	\$ 9,550
<i>Prepare public review draft MSRs, collect feedback from agencies, revise as necessary and as directed by LAFCO for public hearing drafts, present at one public hearing for all 4 MSRs</i>						
Task 4.1 Circulate public review draft MSR to agencies (via LAFCO), collect feedback	4	-	-	12	16	2,720
Task 4.2 Prepare public hearing draft MSR; provide to LAFCO for review and comment	2	2	-	8	12	2,180
Task 4.3 Finalize public hearing draft MSR, prepare public hearing presentation	2	-	-	6	8	1,360
Task 4.4 Present MSR at Commission public hearing	10	-	-	4	14	3,290
Task 5 Four (4) Final Draft MSRs	10	-	-	22	32	\$ 5,720
<i>If not adopted at public hearing, prepare final draft MSRs based on input from public hearing; present to Commission for approval</i>						
Task 5.1 Make revisions to public hearing draft MSR as warranted	2	-	-	10	12	1,900
Task 5.2 Circulate to client for final approval, revision, and completion	2	-	-	8	10	1,630
Task 5.3 Attend Commission meeting for final approval (if not adopted at hearing)	6	-	-	4	10	2,190
GRAND TOTAL BUDGET	69	63	30	381	543	\$ 93,285

Professional Service Agreement
Between the Local Agency Formation Commission for the County of Los Angeles and
RSG, Inc.

This Agreement is, made and entered into this ____ day of _____, 2022,
by and between RSG, Inc. (herein referred to as "Contractor"), and the Local Agency
Formation Commission for the County of Los Angeles, (herein referred to as "LAFCO"
or "Commission").

WITNESSETH

FIRST: The Contractor, for the consideration hereinafter set forth and the acceptance by the Commission of the Contractor's Proposal filed with LAFCO on June 15, 2022, hereby agrees to provide services as described in this Contract for Contractor to prepare a municipal service review and a sphere of influence update for the Cities of Bell, Maywood, South El Monte, and Vernon.

SECOND: This Agreement, together with the Request for Proposals and the Contractor's Proposal (by reference) including its Exhibit A, Scope of Services, Exhibit B, Terms and Conditions, the Pricing Sheet (Attachment 1), and Project Schedule (Attachment 2) are agreed by LAFCO and the Contractor to constitute the Contract.

THIRD: LAFCO agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of LAFCO's Executive Officer or Deputy Executive Officer, to pay the Contractor pursuant to the Pricing Sheet set forth in the Proposal, an amount not to exceed the Maximum Contract Sum of **\$93,285**. Notwithstanding the foregoing, LAFCO shall have no obligation to purchase any specified amount of service or products.

FOURTH: This Contract's initial term shall be for a period of one year commencing upon execution by LAFCO and Contractor. LAFCO shall have the sole option to renew this Contract term on a month to month basis, for up to six months, until the necessary Contract work is completed. LAFCO, acting through the Executive Officer, may give a written notice of intent to renew this Contract at least ten days prior to the end of any term. The Executive Officer may provide a written notice of nonrenewal at least ten days before the last day of any term, in which case this Contract shall expire as of midnight on the last day of that term.

FIFTH: The Contractor shall bill monthly in arrears, for the work performed during the preceding month. Work performed shall be billed at the hourly rates quoted in the Proposal's Pricing Sheet (Attachment 1).

SIXTH: LAFCO will make payment to the Contractor within 30 days of receipt and approval of a properly completed and undisputed invoice. Each invoice shall be in triplicate (original and two copies) and shall itemize the work completed. The invoices shall be submitted to:

Local Agency Formation Commission
Attention: Adriana Romo
80 South Lake Ave., Ste. 870
Pasadena, CA 91101

SEVENTH: In no event shall the aggregate total amount of compensation paid to the Contractor exceed the amount of compensation authorized by the Commission. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The Contractor understands and agrees that only the designated Executive Officer or Deputy Executive Officer are authorized to request or order work under this Contract. The Executive Officer or Deputy Executive Officer are not authorized to request or order any work that would result in the Contractor earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The Contractor shall not perform or accept work requests from the Executive Officer or Deputy Executive Officer or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The Contractor shall monitor the balance of this Contract's Maximum Contract Sum. When the total of the Contractor's paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the Contractor shall immediately notify LAFCO in writing. The Contractor shall send written notification to the Executive Officer when this Contract is within sixty days from expiration of the initial term as provided for hereinabove.

TENTH: No Cost-of-Living Adjustment shall be granted for this Contract.

ELEVENTH: In the event that terms and conditions, which may be listed in the Contractor's Proposal, conflict with LAFCO'S specifications, requirements, and terms and conditions as reflected in this Contract, LAFCO's provisions shall control and be binding.

TWELFTH: This Contract constitutes the entire agreement between LAFCO and the Contractor with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This Contract may be signed by the parties hereto in separate counterparts, each of which shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. The Contract may modify only in writing by the parties.

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IN WITNESS WHEREOF, LAFCO has, by order of its Commission, caused these presents to be subscribed by the Executive Officer, and the Contractor has subscribed its name by and through its duly authorized officers, as of the day, month and year first written above.

LAFCO

Local Agency Formation Commission
for the County of Los Angeles

CONTRACTOR

RSG, Inc.

Print Name:
Title: Executive Officer
Date:

Print Name:
Title: President
Date:

APPROVED AS TO FORM:

Dawyn R. Harrison
Acting County Counsel

CONTRACTOR

RSG, Inc.

By _____
Deputy

Print Name:
Title: Secretary
Date:

EXHIBIT B
STANDARD TERMS AND CONDITIONS PERTAINING TO
CONTRACT ADMINISTRATION

1. Hold Harmless/Indemnification

1.1 Contractor shall indemnify and hold harmless LAFCO, its Commissioners, officers, employees, agents and representatives, (individually and collectively referred to as "Indemnitees"), from any liability whatsoever, based or asserted upon any services provided by Contractor, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Contract, including but not limited to property damage, bodily injury, or death or any other injury of any kind or nature whatsoever. Contractor shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards all Indemnitees in any claim or action described herein.

1.2 With respect to any action or claim subject to indemnification herein by Contractor, Contractor shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of LAFCO; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes Contractor's indemnification of Indemnitees as set forth herein. Contractor's obligation to defend, indemnify and hold harmless Indemnitees shall be subject to LAFCO providing Contractor with written notice of the claim or of the commencement of the related action, as the case may be, and information and reasonable assistance, at Contractor's expense, for the defense or settlement thereof. Contractor's obligation hereunder shall be satisfied when Contractor has provided to LAFCO the appropriate form of dismissal relieving LAFCO from any liability for the action or claim involved. The obligations of this section shall survive the termination of this Contract.

1.3 The specified insurance limits required in this Contract shall in no way limit or circumscribe Contractor's obligations to indemnify and hold harmless LAFCO from third party claims.

2. Waiver Of Default

Any waiver by LAFCO of any breach of any one or more of the terms of this Contract shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term hereof. Failure on the part of LAFCO to require exact, full and complete compliance with any terms of this Contract shall not be construed as in any manner changing the terms hereof, or estopping LAFCO from enforcement thereof.

2. Termination/Suspension

- 2.1.** LAFCO may terminate this Contract and/or the Executive Officer may suspend this Contract without cause upon 30 days written notice served upon Contractor stating the extent and effective date of termination or suspension.
- 2.2.** Notwithstanding the foregoing, LAFCO may, upon five (5) days written notice, suspend or terminate this Contract for Contractor's default, including by not limited to, if Contractor materially breaches this Contract, refuses or fails to comply with the provisions of this Contract or fails to make progress so as to endanger performance and does not cure such failure within a reasonable period of time. In the event of such termination, LAFCO may proceed with the work in any manner deemed proper to LAFCO.
- 2.3.** After receipt of the Notice of Termination or Suspension pursuant to paragraph 2.1 or 2.2 above, Contractor shall:
- a.) Complete only those items of work which are at various stages of completion if directed to do so by the Executive Officer and shall stop all work under this Contract on the date specified in the Notice of Termination.
 - b.) Transfer to LAFCO and deliver in the manner, and to the extent, if any, as directed by LAFCO, any information, data or reports prepared by Contractor under this Contract which shall be delivered to LAFCO upon request and shall become the property of LAFCO.
- 2.4.** After termination or suspension of the Contract pursuant to this section, LAFCO shall make payment for all services performed in accordance with this Contract and the Notice of Suspension or Termination. Contractor shall have no claim against LAFCO for payment of any money or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration, suspension or other termination of this Contract. This provision shall survive the expiration, suspension or termination of this Contract.
- 2.5.** The rights and remedies of LAFCO provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

3. Disputes

Except as otherwise provided in this Contract, any dispute concerning a question of fact arising under this Contract shall be decided by the Executive Officer who shall furnish the decision in writing. The decision of the Executive Officer shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith. Contractor shall proceed diligently with the performance of the Contract work pending the Executive Officer's decision.

4. Amendments/Change Order

Modifications or changes to the Scope of Services or this Contract may only be made by written amendment or change order to this Contract signed by the Executive Officer and Contractor.

5. Independent Contractor

5.1 Contractor is, for purposes of this Contract, an independent Contractor and shall not be deemed an employee of LAFCO. It is expressly understood and agreed that Contractor shall in no event, as a result of this Contract, be entitled to any benefits to which LAFCO employees are entitled, including but not limited to overtime, any retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. Contractor hereby holds LAFCO harmless from any and all claims that may be made against LAFCO based upon any contention by any third party that an employer-employee relationship exists by reason of this Contract. The employees or agents of each party shall not be construed to be the employees or agents of the other party for any purpose whatsoever. Contractor shall be solely liable and responsible for providing to, or on behalf of, all persons performing work under this Contract, all compensation and benefits. Contractor agrees that all persons performing work are, for purposes of Worker's Compensation liability, solely employees of Contractor and not employees of LAFCO.

5.2 It is further understood and agreed by the parties hereto that Contractor, in the performance of its obligations herein, is subject to the control or direction of LAFCO merely as to the result to be accomplished by the work hereunder agreed to be rendered and performed and not as to the means and methods for accomplishing the results.

5.3 Contractor shall provide and maintain, throughout the term of this Contract, their own workplace, tools, equipment, and supplies necessary to perform the duties set forth under this Contract. Notwithstanding the foregoing, LAFCO may, in its sole discretion, and with its prior written consent,

provide access to LAFCO facilities, offices, or meeting rooms during regular work hours for meetings, conferences, or other work of Contractor.

5.4 Contractor has the right to perform services for other clients during the term of this Contract as long as such services are not in direct conflict with the services provided to LAFCO.

6. Subcontract For Work Or Services

No Contract shall be made by Contractor with any party for furnishing any of the work or services herein contained without the prior written approval of the Executive Officer but this provision shall not require the approval of Contracts of employment between Contractor and personnel assigned for services hereunder, or for parties named in the proposal and agreed to under this Contract.

7. Interest Of Contractor

Contractor covenants that it presently has no interest, including but not limited to, other projects or independent Contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. Contractor further covenants that in the performance of this Contract, no person having any such interest shall be employed or retained by it under this Contract.

8. Conduct Of Contractor

- 8.1. Contractor agrees to inform LAFCO of all Contractor's interest, if any, which are or which Contractor believes to be incompatible with any interest of LAFCO.
- 8.2. Contractor shall not, under circumstances, which might reasonably be interpreted as an attempt to influence the Contract work, or to accept any gratuity or special favor from individuals or organizations with whom Contractor is doing business or proposing to do business, in accomplishing the work under the Contract.
- 8.3. Contractor or employees thereof shall not offer gifts, gratuity, favors and/or entertainment directly or indirectly to LAFCO employees or to any employees of the CFPD in accomplishing the Contract work.

9. Disallowance

In the event Contractor receives payment for services under this Contract which is later disallowed for nonconformance with the terms and conditions herein by LAFCO, Contractor shall promptly refund the disallowed amount to LAFCO on request, or at its option, LAFCO may offset the amount disallowed from any payment due to Contractor under any Contract with LAFCO.

10. Governing Law; Jurisdiction; Severability

This Contract and its construction and interpretation as to validity, performance and breach shall be construed under the laws of the State of California. Any legal action related to this Contract shall be filed in the Superior Court of the State of California located in Los Angeles, California. In the event any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

11. Insurance Requirements

Without limiting or diminishing Contractor's obligation to indemnify or hold LAFCO harmless, Contractor shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverage's during the term of this Contract:

A. Workers' Compensation

If Contractor has employees as defined in the State of California, Contractor shall procure and maintain for the life of the Contract, Worker's Compensation Insurance covering all employees with limits meeting all applicable state and federal laws. This coverage shall also include Employer's Liability with limits all applicable to state and federal laws. As mandated by California State Law, the Contractor shall maintain statutory Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. The policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less than \$1,000,000 per person per accident. The policy shall be endorsed to waive subrogation in favor of LAFCO, and, if applicable, to provide a Borrowed Servant/Alternate Employer Endorsement.

B. Commercial General Liability

The Contractor shall procure and maintain for the life of the Contract Commercial General Liability insurance coverage, including but not limited to, premises liability, Contractual liability, products and completed operations liability, personal and advertising injury

covering claims which may arise from or out of Contractor's performance of its obligations hereunder. The policy shall name LAFCO, its Commissioners, officers, employees, agents and representatives as Additional Insureds. Policy's limit of liability shall not be less than **\$1,000,000** per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this Contract or be no less than two (2) times the occurrence limit.

C. Vehicle Liability

If Contractor's vehicles or mobile equipment are used in the performance of the obligations under this Contract, then Contractor shall maintain liability insurance for all owned, non-owned or hired vehicles so used in an amount not less than **\$1,000,000** per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this Contract work or be no less than two (2) times the occurrence limit. The policy shall name LAFCO, its Commissioners, officers, employees, agents and representatives as Additional Insureds.

D. Professional Liability Insurance

The Contractor shall procure and maintain for the life of the Contract Professional Liability Insurance providing coverage for Contractor's performance of Contract work, with a limit of liability of not less than **\$1,000,000** per occurrence and **\$2,000,000** annual aggregate. If Contractor's Professional Liability Insurance is written on a claims made basis rather than an occurrence basis, such insurance shall continue through the term of this Contract and Contractor shall purchase at their sole expense either 1) an Extended Reporting Endorsement (also known as Tail Coverage); or 2) Prior Dates Coverage from new insurer with a retroactive date back to the date of, the commencement of this Contract; or 3) demonstrate through Certificates of Insurance that Contractor has maintained continuous coverage with the same or original insurer. Coverage provided under items; 1), 2) or 3) will continue for a period of five (5) years beyond the termination of this Contract.

Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an AM BEST rating of not less than A: VII (A:8) unless such requirements are waived, in writing, by LAFCO. If LAFCO waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.

E. General Insurance Provisions - All lines

- 1) Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8) unless such requirements are waived, in writing, by LAFCO. If LAFCO waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.
- 2) Contractor's insurance carrier(s) must declare its insurance deductibles or self-insured retentions. If such deductibles or self-insured retentions exceed \$500,000 per occurrence such deductibles and/or retentions shall have the prior written consent of the LAFCO before the commencement of operations under this Contract. Upon notification of deductibles or self-insured retention's unacceptable to LAFCO, and at the election of LAFCO, Contractor's carriers shall either; 1) reduce or eliminate such deductibles or self-insured retention's as respects this Contract, or 2) Contractor or their carrier shall procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.
- 3) Contractor shall cause Contractor's insurance carrier(s) to furnish LAFCO with either 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, or 2) if requested to do so orally or in writing by LAFCO, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that thirty (30) days written notice shall be given to LAFCO prior to any material modification, cancellation, expiration or reduction in coverage of such insurance. In the event of a material modification, cancellation, expiration, or reduction in coverage, this Contract shall be terminated or suspended forthwith, unless LAFCO receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverage's set forth herein and the insurance required herein is in full force and effect. Contractor shall not commence operations until LAFCO has been furnished and approved original Certificate(s) of Insurance and certified original copies of endorsements or policies of insurance including all endorsements and any and all other attachments as required in this Section.

- 4) It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary insurance, and LAFCO'S insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.
- 5) LAFCO'S Reserved Rights--Insurance. If, during the term of this Contract or any extension thereof, there is a material change in the scope of services; LAFCO reserves the right to adjust the types of insurance required under this Contract and the monetary limits of liability for the insurance coverage's currently required herein, if in LAFCO's reasonable judgment, the amount or type of insurance carried by Contractor has become inadequate.
- 6) Contractor shall pass down the insurance obligations contained herein to all tiers of subcontractors working under this Contract.

12. Licensing And Permits

12.1 Contractor shall be licensed, if required, in accordance with the laws of this State and if not so licensed is subject to the penalties imposed by such laws.

13.2 Contractor further warrants that it has all necessary permits, approvals, certificates, waivers and exemptions necessary for the provision of services hereunder and required by the laws and regulations of the United States, State of California, the County of Los Angeles and all other appropriate governmental agencies, and shall maintain these throughout the term of this Contract.

14. Contractor's Responsibility

14.1 It is understood that Contractor has the skills, experience and knowledge necessary to perform the services agreed to be performed under this Contract, and that LAFCO relies upon Contractor's representations about its skills, experience and knowledge to perform Contractor's services in a competent manner. Acceptance by LAFCO of the services to be performed under this Contract does not operate as a release of said Contractor from responsibility for the work performed.

14.2 It is further understood and agreed that Contractor is apprised of the **Scope of Services, EXHIBIT A**, to be performed under this Contract and Contractor agrees that said work can and shall be performed in a fully competent manner.

15. Ownership of Contract Materials

15.1 Contractor and LAFCO agree that all materials including, but not limited to, designs, specifications, techniques, plans, reports, deliverables, data, photographs, diagrams, maps, images, graphics, text, videos, advertising, software, source codes, website plans and designs, interactive media, drafts, working papers, outlines, sketches, summaries, edited and/or unedited versions of deliverables, and any other materials or information developed under this Contract and any and all Intellectual Property rights to these materials, including any copyrights, trademarks, service marks, trade secrets, trade names, unpatented inventions, patent applications, patents, design rights, domain rights, know-how, and any other proprietary rights and derivatives thereof, is and shall be the sole property of LAFCO (hereafter collectively, "LAFCO Materials"). Contractor hereby assigns and transfers to LAFCO all Contractor's right, title, and interest in and to all such LAFCO Materials developed under this Contract.

15.2 Notwithstanding such LAFCO ownership in the LAFCO Materials, Contractor may retain possession of working papers and materials prepared by Contractor under this Contract. During and for a minimum of five years subsequent to the term of this Contract, LAFCO shall have the right to inspect any and all such working papers and materials, make copies thereof and use the working papers and materials and the information contained therein.

16. Non-Discrimination & Equal Opportunity

Contractor shall be an equal opportunity employer that does not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex in the performance of this Contract; and, to the extent they shall be found to be applicable hereto, shall comply with the provisions of the California Fair Employment and Practices Act (commencing with Section 1410 of the Labor Code), the Federal Civil Rights Act of 1964 (P.L. 88-352), and the Americans with Disabilities Act of 1990 (42 U.S.C. S1210 et seq.) and all other applicable laws and regulations.

17. Assurances

Contractor will comply with all applicable LAFCO policies and procedures. In the event that the policies and procedures promulgated by LAFCO are more restrictive, but not in conflict with Federal or State policies and procedures, those issued by LAFCO will prevail.

18. Records and Documents

Contractor shall make available, upon written request by LAFCO and any duly authorized Federal, State or County agency, a copy of this Contract and such books, documents and records as are necessary to certify the nature and extent of the costs of the services provided by Contractor. All such books and records shall be maintained by Contractor for at least five years from the termination of this Contract and be available for audit by LAFCO. Contractor shall provide LAFCO with reports and information relative to this Contract and in accordance with terms set forth herein, as requested by LAFCO.

19. Confidentiality

CONTRACTOR shall maintain the confidentiality of all records obtained from LAFCO under this Contract in accordance with all applicable Federal, State, and local laws, ordinances, regulations, and directives relating to confidentiality. In addition, the Contractor shall maintain strict privacy of all LAFCO records, data and files (regardless of media), including any copyrighted material received from LAFCO.

20. Administration/Contract Liaison

The Executive Officer, or designee, shall administer this Contract on behalf of LAFCO.

21. Notices

All correspondence and notices required or contemplated by this Contract shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States mail, postage prepaid:

Local Agency Formation Commission for
the County Los Angeles
Attn: Paul A. Novak, Executive Officer
80 South Lake Avenue., Ste. 870
Pasadena, CA 91101

CONTRACTOR

ADDRESS
CITY,STATE

22. Force Majeure

22.1 In the event Contractor is unable to comply with any provision of this Contract due to causes beyond their control such as acts of God, acts of war, civil disorders, or other similar acts, Contractor shall not be held liable to LAFCO for such failure to comply.

22.2 In the event LAFCO is unable to comply with any provision of this Contract due to causes beyond its control, such as acts of God, acts of war, civil disorders, or other similar acts, LAFCO shall not be held liable to Contractor for such failure to comply.

23. Mutual Cooperation

LAFCO agrees to cooperate with Contractor in Contractor's performance of services for LAFCO under this Contract, including providing Contractor with reasonable facilities and timely access to LAFCO data, information and personnel. LAFCO shall be responsible for the performance of its employees and agents and for the accuracy and completeness of all data and information provided to Contractor.

24. EDD Reporting Requirements

In order to comply with child support enforcement requirements of the State of California, LAFCO may be required to submit a Report of Independent Contractor(s) form DE 542 to the Employment Development Department.

It is expressly understood that this data will be transmitted to governmental agencies charged with the establishment and enforcement of child support orders and for no other purposes and will be held confidential by those agencies. Failure of Contractor to timely submit the data and/or certificates required may result in Contract being awarded to another Contractor. In the event a Contract has been issued, failure of Contractor to comply with all federal and state reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignments Orders and Notices of Assignment shall constitute a material breach of the Contract. Failure to cure such breach within 60 calendar days of notice from LAFCO shall constitute grounds for termination of the Contract.

If you have any questions concerning this reporting requirement, please call (916) 657-0529. You may also contact your local Employment Tax Customer Service Office listed in your telephone directory in the State Government section under "Employment Development Department," or you may access their Internet site at www.edd.ca.gov.

Staff Report

July 13, 2022

Agenda Item No. 10.a. Legislative Update

Several bills of interest to the Commission are addressed herein, and the most up-to-date information is highlighted in **bold type**.

Bills on which the Commission has taken a position:

- **AB 2957 (Committee on Local Government):** Introduced on March 2, 2022, AB 2957 is the annual Omnibus Bill sponsored by CALAFCO and carried by the Assembly Local Government Committee. As introduced, the bill contains three (3) items, and CALAFCO's Legislative Committee is working to have the bill amended to include two (2) additional items (all five of which have been reviewed and approved by the CALAFCO Legislative Committee and Board of Directors). **Governor Newsom signed AB 2957 on June 21st, and its provisions will take effect on January 1, 2023.**

Commission Position: **SUPPORT**
(Meeting of March 9, 2022)

- **SB 938 (Hertzberg):** Senator Hertzberg introduced AB 938 on February 8, 2022. As drafted, the bill will consolidate various sections of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 addressing protest proceedings into one section of the Act, make conforming changes, and remove obsolete provisions. SB 938 is sponsored by the California Association of Local Agency Formation Commissions (CALAFCO). On March 24, 2022, Senator Hertzberg amended the bill to change the protest threshold for a Commission-initiated dissolution of a special district, from the current ten-percent (10%) to twenty-five percent (25%), consistent with a dissolution proposal for which a proposal has been filed with LAFCO. **On June 23rd, the Assembly concurred in Senate amendments, and forwarded the bill to the Governor. SB 938 is awaiting action by Governor Newsom.**

Commission Position: **SUPPORT**
(Meeting of March 9, 2022)

- **AB 2449 (Rubio, Blanca):** Assemblymember Rubio introduced AB 2449 on February 17, 2022. AB 2449 is sponsored by the Three Valleys Municipal Water District (TVMWD). During the pandemic, Governor Newsom's executive orders allowed public agencies to meet virtually; public bodies continue to meet virtually pursuant to provisions of last year's AB 361, but that bill will eventually expire as pandemic restrictions ease. AB 2449 would authorize local agencies to continue to use teleconferencing, subject to requirements for notice, agenda, and the means and manners of access. **The Senate Rules Committee approved the bill on June 28, 2022. The sponsor reports that AB 2449 is expected to come before the full Senate in August (after the Legislature's scheduled summer recess).**

Commission Position: **SUPPORT**
(Meeting of March 9, 2022)

Other Bills:

- **SB 852 (Dodd):** This bill, introduced on January 18, 2022, would authorize a county, city, or special district to form a “community revitalization authority” to implement provisions of the Community Redevelopment Law relative to infrastructure, affordable housing, and economic revitalization. As introduced, the bill completely bypasses LAFCOs in the formation and oversight of these new districts, which are intended to be a funding mechanism (tax increment finance district) for local climate resilience projects. CALAFCO staff is reaching out to Senator Dodd and the sponsor (Local Government Commission) for clarification. The Assembly approved the bill, and **SB 852 is awaiting action by the Assembly Appropriations Committee.**

Recommended Action:

Staff recommends that the Commission:

1. Receive and file the Legislative Update.

Staff Report
July 13, 2022

Agenda Item No. 13.a.
Executive Officer's Written Update

The Executive Officer reports the following:

- **Audiotaped Recordings of Commission Meetings:** Staff recently completed an effort to add audiotaped recordings of Commission Meetings to the website. Recordings for meetings back to August of 2021 have been added, and LAFCO Analyst Amber de la Torre is now adding the recordings after each monthly meeting. I would like to thank Taylor Morris (LAFCO GIS Tech) and Huy Ly (CEO of Meijun, LAFCO's website vendor) who collaborated to resolve technical issues.
- **CALAFCO Board of Director positions:** The CALAFCO Board of Directors allocates four seats to each of the four regions (one each for a county, city, special district, and public member representative). Representatives of the CALAFCO Southern Region (consisting of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and San Diego LAFCOs) met virtually on June 28th concerning the city and special district seats, the terms of which end in October, 2022. The Southern Region unanimously voted to support the re-appointment of the two incumbents, who are Acquanetta Warren (City Member, San Bernardino LAFCO); and Derek McGregor (Public Member, Orange LAFCO). Ms. Warren is the current CALFCO Board Treasurer, and she is in the rotation to become CALAFCO Board Chair in three years. The CALAFCO Board recently appointed Mr. McGregor to replace Imperial LAFCO Public Member David West, who unexpectedly resigned.

Staff Recommendation:

1. Receive and file the Executive Office's Written Update.